



28th Annual Report & Audited Accounts 2012-2013

Exclusive Trade Center Plot # 26-C, 4th Floor, Rahat Comm Lane 3, DHA Phase VI, Karachi
Ph # 35846450, Email: mpforum@yahoo.com, Website: www.mpf.com.pk,
Follow us on Facebook: www.facebook.com/Memonprofessionalforum

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MANAGING COMMITTEE FOR THE TERM 2012-2013

Office Bearers

- | | |
|--------------------------------------|----------------------------|
| 1. Mr. Rafiq Rangoonwala | President |
| 2. Mr. Abdul Jabbar Rathod | Senior Vice President |
| 3. Mr. Mahmood Parekh | Vice President |
| 4. Mr. Muhammad Junaid Shekha | Honorary Secretary General |
| 5. Mr. Rizwan Usman | Joint Secretary |
| 6. Mr. Noman Abdul Hameed Bombaywala | Treasurer |

Members of the Managing Committee

1. Mr. Asif Ismail Mangrora
2. Mr. Ashraf Ayub Mandvia
3. Mrs. Farzana Munaf
4. Mr. Ghulam Muhammad Kasbati
5. Arch. Gul Ahmed Mayari
6. Engr. Gulzar Ahmed Memon
7. Mr. Irfan Amanullah
8. Mr. M Haroon Qasim
9. Engr. M. Saleem Rangoonwala
10. Mr. Muhammad Amin Patel
11. Dr. Muhammad Anwer Adam
12. Dr. Muhammad Khalid Bhambha
13. Mr. Munir Usman Bhatti
14. Mr. Naveed Abdul Hameed
15. Engr. Pervez Abubakar
16. Mr. Saleh Saleem Memon
17. Dr. Shaheena Akbani
18. Dr. Saira Bano

Formation of the Committees

Managing Committee approved the formation of following Committees for the year 2012-2013 with names of the conveners and co-conveners for each committee are as under:

Formation of Committees for Year 2012-13

COMMITTEE

CONVENER

1. MARKETING:

MR. ASIF ISMAIL MANGRORIA

- 1.1 Branding
- 1.2 Communication-Media, publication, website etc.
- 1.3 Membership
- 1.4 Public Relations
- 1.5 Seminar/Workshops

2. DIARY

MR. ABDUL JABBAR RATHOD

3. ENTREPRENEURSHIP CENTRE

MR. ASIF ISMAIL MANGRORIA

- 3.1 Business Plan
- 3.2 Execution Strategy
- 3.3 Fund Raising

4. YOUTH WING

ENGR. PERVEZ ABUBAKAR

- 4.1 Charter
- 4.2 Transition to MPF membership

5. INTERNATIONAL CHAPTER

MR. A.Q. MEMON

- 5.1 Charter
- 5.2 Launch

6. SPECIAL PROJECTS

MR. MAHMOOD PAREKH

- 6.1 Census



PAST PRESIDENT AND HONORARY SECRETARIES GENERAL

<u>S.No.</u>	<u>Year</u>	<u>Presidents</u>	<u>Honorary Secretaries General</u>
1.	1985 -1986	Late Prof. Dr Abdul Majeed Memon	Mr. Muhammad Hussain Lawai
2.	1986-1987	Late Prof. Dr Abdul Majeed Memon	Mr. Muhammad Hussain Lawai
3.	1987-1988	Late Prof. Dr Abdul Majeed Memon	Mr. Abdul Ghaffar Kodvavi
4.	1988-1989	Mr. Abdur Razzak Thaplawala	(Late) Mr. Muhammad Bashir Chamdia
5.	1989-1990	Mr. Abdur Razzak Thaplawala	Mr. Muhammad Ashraf Ayoob
6.	1990-1991	Prof. Dr. Abdul Ghaffar Billoo	Mr. Abdul Aziz Muhammad
7.	1991-1992	Mr. Ebrahim Qassim	Mr. Muhammad Iqbal Dada
8.	1992-1993	Mr. Ebrahim Qassim	Mr. Muhammad Younus Dada
9.	1993-1994	Prof. Dr. Abdul Ghaffar Billoo	Mr. Mohammed Hanif Jakhura
10.	1994-1995	Mr. Mustafa Lakhani	Mr. Abdul Wahid Tejani
11.	1995-1996	Mr. Muhammad Yousuf Adil	Mr. Mushtaq Ahmed Madraswala
12.	1996-1997	Dr. Azam Yousufani	Mr. Muhammad Siddique Khiyani
13.	1997-1998	Mr. Abdul Wahid Tejani	Mr. Abdul Aziz Tayabani
14.	1998-1999	Mr. Hanif S. Kalia	Engr. Saleem Rangoonwala
15.	1999-2000	Mr. Yakub Hashim Thara	Mr. Yasin Y. Saya
16.	2000-2001	Mr. Abdul Qadir Memon	Mr. Muhammad Hanif Sattar
17.	2001-2002	Mr. Muhammad Hanif Janoo	Engr. Naeem Ilyas Khanani
18.	2002-2003	Mr. Muhammad Younus Bandukda	Mr. Ghulam Muhammad Kasbati
19.	2003-2004	Prof. Dr. Iqbal Ahmed Memon	Engr. Pervez Abubaker
20.	2004-2005	Mr. M. Ashraf Bawany	Mr. Muhammad Zubair
21.	2005-2006	Mr. M. Saleem Rangoonwala	Mr. Muhammad Amin Patel
22.	2006-2007	Mr. Muhammad Zubair	Mr. Muhammad Junaid Ghaffar
23.	2007-2008	Engr. Muhammad Siddiq Essa	Mr. Abdul Hameed Kath
24.	2008-2009	Mr. Mohammed. Hanif Jakhura	Mr. Abdul Jabbar Rathod
25.	2009-2010	Engr. Pervez Abubaker	Mr. Mohsin Adhi
26.	2010-2011	Mr. Asif Ismail Mangroria	Mr. Faraz Younus Bandukda
27.	2011-2012	Mr. M. Haroon Qassim	Mrs. Farzana Munaf

STRATEGIC ADVISORY BOARD

The Strategic Advisory Board (SAB) of Memon Professional Forum was formed on November 22nd 2000. The purpose of formation of the board was to get benefit from the experience of the former Presidents of the Forum who act in the advisory capacity to the managing committee.

SAB is a constitutional body which consists of not more than 12 immediate past Presidents of the Forum. Members of the Board appoint Chairman and Honorary General Secretary of the Board amongst themselves except incumbent MPF President and Honorary General Secretary.

1ST CO-ORDINATION COMMITTEE

MEMBERS

1. Mr. Pir Muhammad A. Kalia
2. Mr. Muhammad Yousuf Adil
3. Mr. Ebrahim Qassim
4. Mr. Abdul Qadir Mirajwala
5. Mr. Ebrahim Parekh
6. Late Prof. Dr Abdul Majeed Memon
7. Dr. Abdul Aziz Bilwani
8. Mr. Adam Memon
9. Mr. Abdul Latif Shakoor
10. Mr. Abdul Razzaq Thaplawala
11. Mr. Muhammad Hanif
12. Mr. Rafiq Dhedhi
13. Mr. Aziz Ebrahim
14. Mr. G.M. Kherati
15. Mr. A. Razzak Jangda
16. Mr. Tahir
17. Prof. A. G. Saeed
18. Mr. Ashraf Kothari
19. Mr. Rafiq Tumbi

FROM THE DESK OF PRESIDENT:

Dear Fellow Members,

Assalam O Aalaikum,

With thanks to GOD, I would like to express my gratitude to the MC Members and all of you for bestowing your trust in me. I have tried my best to serve the forum with honesty, integrity and passion to make it potent, vibrant and worthy to its existing and potential members.

Entrepreneurship Conference, Seminars, Workshops, Ladies Wing Career Guidance Program, annual diaries, youth wing and Entrepreneurship Centre are the strategic initiative that were embarked upon and initiated. I am sure that the new Executive Body and the MC will take it to the higher level.

My Thanks goes out to the Past Presidents, Patrons of MPF, Honorary Secretary Muhammad Junaid Shekha, the Secretariat, Mr. Hashim Hussain and Mr. Abdul Haseeb Vayani for their support and commitment to MPF.

Humbly Yours,

Mr. M Rafiq Rangoonwala
President (2012-13)

FROM THE DESK OF HONORARY SECRETARY GENERAL

Assalam u Alaikum

I am pleased to present the 28th Annual Report of MPF along with the audited financial statements for the year ended June 30, 2013.

A number of events and activities took place throughout the year. Simultaneously, in the current year, a number of structural initiatives have been undertaken under the leadership of our President Mr. Rafiq Rangoonwala. The foremost change has been the restructuring of many CPD committees by reducing its number which not only developed a better synergy but also broad based the scope of activities. Different CPD committees were merged into one Marketing Committee which was chaired by our Past President Mr. Asif Ismail Mangroria.

Amongst the various initiatives taken, the foremost remains the change of MPF logo. While finalizing theme for the 4th Entrepreneurship Conference a need was felt to change the existing black & white logo with a more vibrant and eye catching logo that goes well with our image. To assist us an advertising agency was engaged and the present theme was selected out of three possible selections.

A key highlight for the tenure remains the re-activation of ladies wing the credit of which goes to Dr. Saira Bano. A number of events were held which not only generated interest amongst the female members but also increased MPF profile.

Network magazine continued to be published regularly and due to its powerful content, excellent print quality and mass circulation, it has become a MPF identity. It also keeps updated all members about activities at MPF. Mr. Asif Ismail Mangroria deserves appreciation for taking out time to ensure it gets published regularly.

A number of events have been held during the tenure and have been well received and appreciated by the members. Majority of these were free, meaning at cost to MPF whilst a very few were charged but on break even basis. Further details of the programs can be found in the annexed performance report.

We started the current financial year with cash and bank balance of Rs.151,628 . As of June 30, 2013 the cumulative cash and investment balance is Rs. 449,920. Thanks to our treasurer Mr. Noman Abdul Hameed Bambaywala who not only efficiently managed the finances but also ensured that regular MIS is presented before the MC.

In my view the financial stability remains the foremost issue for the MPF continuity. Presently the financial needs have been met with proceeds collected from the Entrepreneurship conference and the Annual Diary. In fact the entrepreneurship conference, the 4th year in a row, remains the single most source of revenue generation without success of which it would have been very difficult to run the Secretariat. My sincere thanks to the entire Conference Committee especially to Mr. Muhammad Hanif Jakhura who has been the Chairman of all 4 Conferences. Also Mr. Abdul Jabbar Rathod deserves a big thanks who almost single handedly managed our diary project.

A strong, empowered and well equipped Secretariat is a must to have for any organization like us to grow. This cannot be possible unless we have a permanent and continued source of income.

During the year a need to have a strategic direction for MPF was felt. In one of the Managing Committee Meeting a resolution was passed to request Mr. Muhammad Hanif Jakhura to lead this initiative who kindly accepted it. He formed a committee consisting of 6 other members. After series of meetings a strategy document was formed. The strategy document was further refined with input from the SWOT analysis activity facilitated by our MC member Mr. Naveed Abdul Hameed.

Two meetings of Strategic Advisory Board under the Chairmanship of Mr. Younus Bandukda were held in which they were briefed about the current and planned activities and progress on major items.

It was the MC utmost desire to complete all the initiatives. Despite efforts, some couldn't finish. These include work on entrepreneurship centre, census project, research conference and job portal to name a few. MC decided to pass on the details to the incoming MC so they could take it further from the stage left.

I take this opportunity to thank all our sponsors specially M/S Premier Cables (Pvt) Limited, PharmEvo (Pvt) Limited and M/S Gatron (Industries) Limited for their continued patronage.

I also thank our office Secretariat staff Mr. Hashim Hussain and Mr. Abdul Haseeb Vayani for their untiring efforts. Their support was vital in efficiently handling day to day activity. .

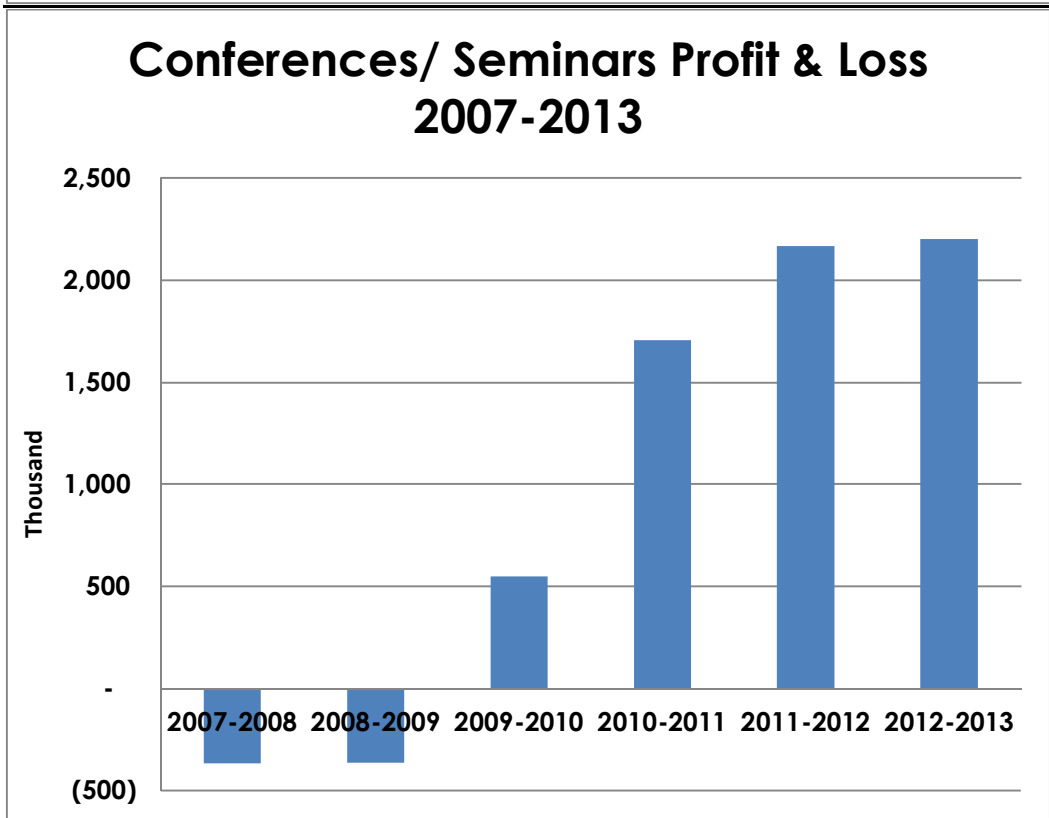
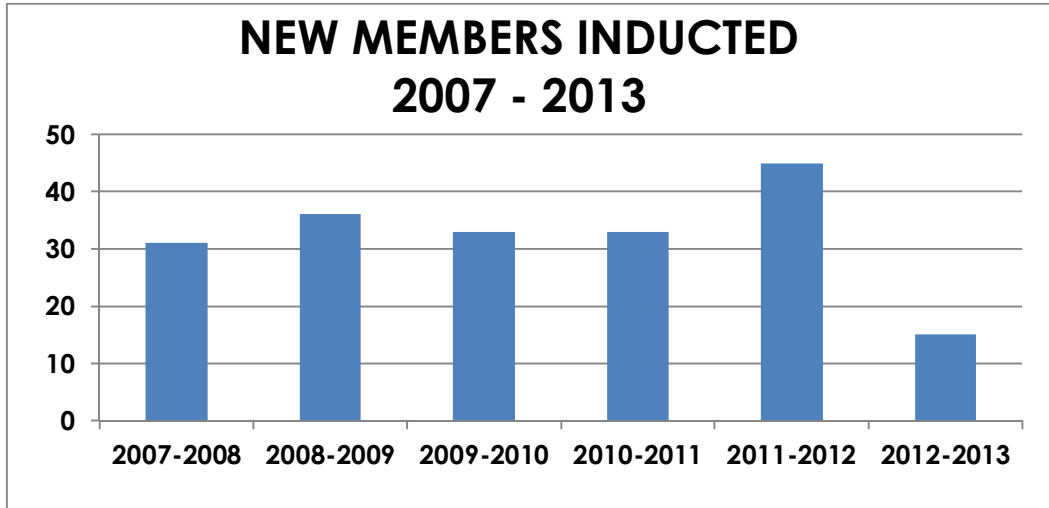
Last but not the least; I thank the entire MC especially the President and Office Bearers for their continued support, involvement and interest.

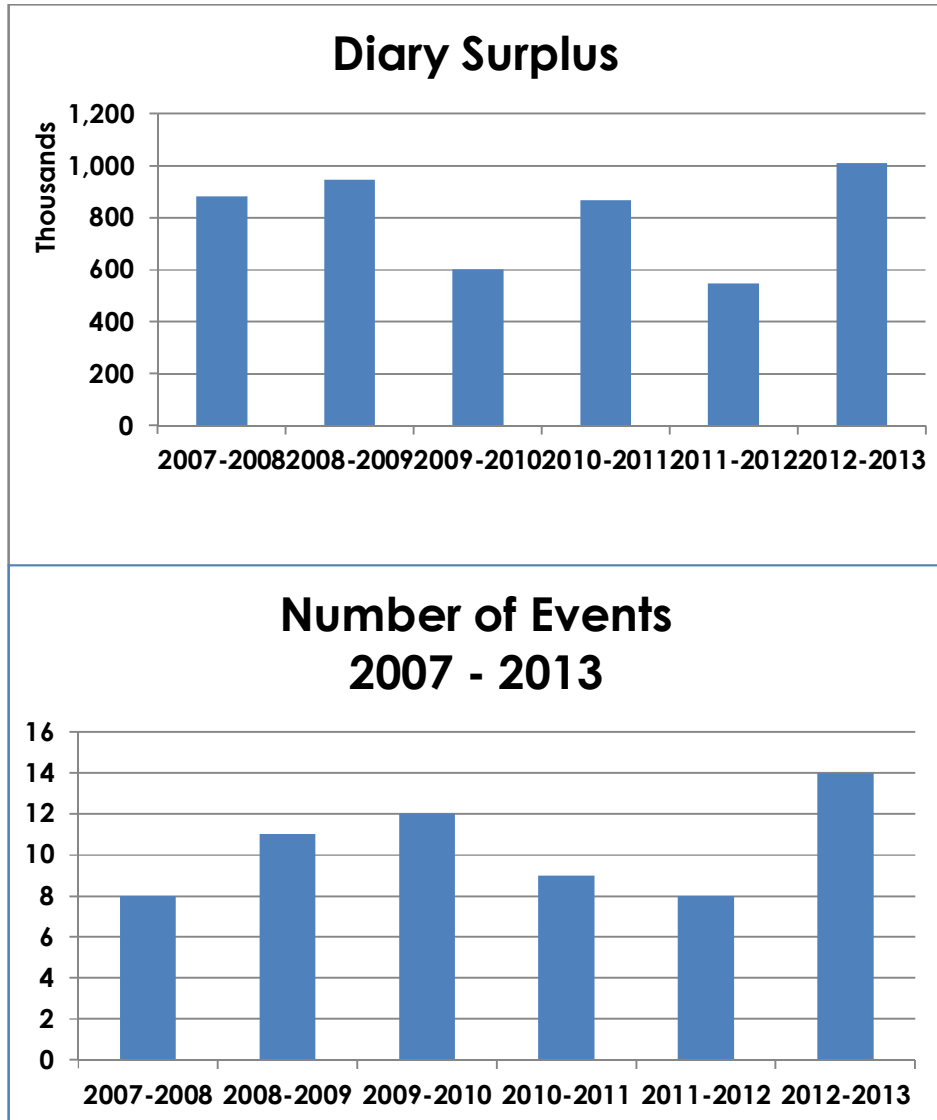
Muhammad Junaid Shekha

Honorary Secretary General (2012-13)



PERFORMANCE REPORT FOR THE YEAR 2012-2013







EVENTS OCCURRED DURING 2012 – 2013

S.No.	Date	EVENTS	Estimated No. of Participants	Gate Fees (Rs.)	Profit/ (Loss) (Rs.)
1.	06.07 .13	Seminar on Status of Women in Islam held at ZVMG RanagoonWala Hall, Dhoraji Colony	200	N/A	(89,723)
2.	13.06.13	Seminar on Utilization of Stress as Productivity Tool at MPF Office	55	N/A	(3,450)
3.	29.06.13	Career Guidance and Counseling Awareness Session at Bagh e Halar School, Garden East	93	N/A	-
4.	25.05.13	Career Guidance and Counseling awareness Session at S.M.B Fatima Jinnah School	100	N/A	-
5.	07.04.13	SWOT Analysis of MPF at MPF office	51	N/A	(7,279)
6.	05.03.13	Seminar on New Withholding Sales Tax Rules at MPF Office	65	N/A	(8,410)
7.	22.03.13	Career Guidance and Counseling session at K.M.A Girls Degree College	500	N/A	-
8.	23.02.13	Breast Cancer Awareness at Memon Federation House	225	N/A	(60,088)
9.	23.02.13	Ace Your Game at MPF Office	60	2,000	(10,000)
10.	26.01.13	Ikebana Demonstrative Session at Defence Central Library	165	N/A	(49,660)
11.	30.12.12	Seminar on Diabetes at Ahmed General Hospital	80	N/A	(1,057)
12.	21.12.12	Seminar on makeover services at MPF Office	70	N/A	(16,730)
13.	02.12.12	Net Working Lunch and Plaque Hosting at MPF Office	50	N/A	(8,900)
14.	21.11.2012	Entrepreneurship Conference, Karachi Sheraton Hotel	350	4,000	2,204,936

1. Report on 4th Entrepreneurship Conference held on 21st Nov. 2012 at Sheraton Hotel Karachi

This year conference the fourth of the series was held on 21st November at the Karachi Sheraton Hotel.

The Conference Organizing Committee comprised of the following:

- | | |
|--------------------------------------|---|
| 1. Mr. Muhammad Hanif Jakhura | – Convener, CEO, CDC Pakistan Ltd |
| 2. Mr. Muhammad Hanif Janoo | – Managing Partner M/S. Haji Razzak
Haji Habib Janoo |
| 3. Mr. Rafiq Rangoonwala | – President MPF, CEO, Cupola Pakistan |
| 4. Mr. Asif Ismail Mangroria | – COO, Premier Cables (Pvt) Ltd |
| 5. Mr. Ashraf Bawany | – DMD, Linde Pakistan Ltd |
| 6. Mr. M. Haroon Qassim | – MD, PhramEvo (Pvt) Ltd |
| 7. Mr. Ziad Bashir | – Founder Director, IDEAS |
| 8. Mr. Shahzad G. Dada | – CEO, Barclays Bank Pakistan |
| 9. Mr. Muhammad Junaid Shekha | – CIA, CDC Pakistan Ltd |

Hats off to the conference committee who met at regular intervals to carefully finalize even the minutes of the details.

Mr. Muhammad Ali Tabba, CEO Lucky Cement was the key note speaker and Dr. Nadeem ul Haque of planning commission was the chief guest. While, Mr. Arif Habib, Chairman & CEO, Arif Habib Corp. Ltd spoke on the topic “Global Economic crisis and our home land”.

The conference started at 9am and continued till 5pm and was well attended by prominent entrepreneurship and professionals.

The conference would not have been possible without the patronage of the following sponsors:

Platinum Sponsor	Gold Sponsor	Silver Sponsor
Allied Bank Ltd	Bank Al Habib Ltd,	AFFEEF Group
Habib Bank Ltd	EFU General Insurance Co Ltd	Al-Meezan Investments Ltd
MENU Chicken	English Biscuit Manufacturing CO	Cupola Pakistan Ltd
National Bank of Pakistan	Lucky Cement Ltd	Habib Metropolitan Bank Ltd
Pakistan Beverages Ltd (Pepsi)	UBL Fund Managers	Tapal Tea
Premier Cables (Pvt) Ltd		

Daily Jang, The News Daily and Geo were the exclusive Media Partners.

2. Report on Diary 2013 Project

As in the past, the Annual Diary Project was single handedly undertaken by our Senior Vice President Mr. Abdul Jabbar Rathod. A number of meetings were held to discuss and finalize the details relating to quality and theme. Altogether 45 advertisements were booked in different categories, wherein the gold sponsorship was for Rs. 300,000.

S.No	Categories	Sponsorship Amount (Rs.)	Number of Sponsor
1.	Platinum Sponsorship	500,000	0
2.	Gold Sponsorship	300,000	3
3.	Silver Sponsorship	150,000	0
4.	Book Mark	35,000	1
5.	Monthly Divider	20,000	7
6.	Color Page	15,000	31
7.	Black and White	10,000	3

Here I would like to acknowledge the efforts of Mr. Muhmmmad Zubair, Engr. Pervez Abubakar and Mr. Mohsin Adhi in finalizing the art work and getting sponsorship. I would also like to thank all our sponsors for their patronage especially the three gold sponsors namely M/s Premier Cables (Pvt) Limited, M/s Shield Corporation Limited and M/s Gatron (Industries) Limited.

The diary dispatch process began on 24th December to ensure that Members received it timely prior to the start of New Year. It is to be noted that diary is free at no cost to the members. Project was successfully completed by 24th of December 2012 and dispatch of diaries to the Members done through TCS.

A total of 1200 copies were printed.



3. Report on Plaque Hosting Ceremony & Entrepreneurship 2012 celebration

Our current office premises have been purchased with the financial contribution of M/s Premier Cables (Pvt.) Limited while the previous one was purchased with grant received from M/s Gatron (Industries) Limited. To honor the contribution of both the patrons and to celebrate the success of recent Entrepreneurship Conference a luncheon was held in which a plaque mentioning both the names was also unveiled.

Mr. Pir Muhammad Diwan, Mr. Iqbal Bilwani and Mr. Shabbir Diwan represented Gatron Industries whilst Mr. Asif Ismail Mangroria represented Premier Cables.

To mark the success of 4th Entrepreneurship Conference the President presented a memento to Mr. Muhammad Hanif Jakhura for his leadership in conducting the conference. The President also presented a shield to Mr. Muhammad Hanif Janoo, the outgoing SAB President for his outstanding contribution in making SAB an active supervisory body.

In the end the plaque was unveiled by Mr. Pir Muhammad Diwan. The event ended over at lunch hosted by Mr. Asif Ismail Mangroria.

4. Report on the Seminar on the topic Makeover Services on 21st December 2012 at MPF Office

The above program was organized by the Ladies Wing of MPF under the Convener ship of Dr. Saira Bano on 21st December 2012 from 3.00 pm till 5.00 pm at MPF Office. This was the first event of MPF ladies wing held after a long time.

The presentation was made by Ms Noor ul Ain while Ms. Najia Ashraf was the chief guest.

Ms Noor-ul-Ain was invited to begin the Program. She started with a question to the audience that why make over is so important. It is a universal truth that "the first & biggest impression people form of another person is visually by their physical appearance."

Hi Tea was served following the program.



5. Report on Seminar on Diabetic on 30th Dec.2012 at Ahmed General Hospital, Adamjee Nagar, Karachi

Medical Committee of the MPF organized a seminar on the topic of Diabetic at Ahmed General Hospital, Adamjee Nagar Karachi on 30th Dec. 2012 under the convener ship of Dr. Shaheena Akbani and Dr. Muhammad Anwer Adam.

The event was sponsored by M/s. PharmEvo (Pvt) Ltd which provided Free Testing of Blood Sugar, Serum Cholesterol & ECG.

A detailed Q&A session took place after the presentation. The program ended with refreshments, courtesy of M/s. PharmEvo (Private) Limited.

6. Report on “An Informative Ikebana Demonstrative Seminar at Central Library DHA, Karachi on 26th Jan 2013 at 4.00 pm

The event was organized by Ladies wing of MPF. Registration process of the Guests started at 3.30pm and the program began at 4 pm with the arrival of the Chief Guest Barrister Shahida Jamil and Presiding Guest Arch. Shareesh Danish.

Mrs. Safia Nusrat, an expert in this field was the presenter for this traditional Japanese art.

Mrs. Munira Nazir Vaid was also present with Ikebana Flowers pots and various types of flowers for demonstration. Ikebana flower arrangement was also available on sale following the demonstration.

7. Report on ACE YOUR GAME workshop held on 23rd Feb 2013 at MPF Office DHA.

A full day workshop on the topic “ACE YOUR GAME” was organized by MPF on 23rd February 2013. The workshop was facilitated by Ms. Shireen Naqvi who is a renowned motivational trainer. She is the former CEO of famous “School of Leadership” and is best known for her creative and different way of presentation.

It was a full day workshop that aimed at motivating the participants to achieve more and to put in their best in whatever they do. She also emphasized the need to contribute more towards the society and explore true potentials within.

Many different types of motivational, problem solving and out of the box thinking exercises were also part of the workshop. This not only kept the participants engaged but also provided them with a good opportunity to network and interact.

The workshop finished in the evening with a vote of thanks and a group photograph.

8. Report on the Seminar on “New Withholding Sales Tax Rules” held on 5th March 2013 at MPF Office

Realizing the urgent need to educate our members to know how the new changes brought about affects the different segments of the industry and at what rate MPF and PAFO (Professional Accountant Forum) jointly organized a Seminar on the topic “New Withholding Sales Tax Rules” at MPF Office on 5th March 2013 at 7.00 pm.

Mr. Waqas Hassan, ACA and Manager Tax with A.F Ferguson & Co., Chartered Accountants were the speaker. He, with the help of a multimedia presentation, highlighted the main changes brought about compared to the existing law. Later Mr. Asif S Kasbati, FCA, Group Head Taxation at Gatron Group handled the Q & A session. He also highlighted the impact of changes on different segments and aspects of the industry.

In the end Mr. Muhammad Junaid Shekha thanked PAFO and the participants and requested MPF senior member Mr. Noor Muhammad Moorad to present mementos to the speakers.



9. Report on SWOT Analysis of MPF held on 7th April 2013 from 10:00 am to 1:00 pm at MPF OFFICE.

Realizing that MPF doesn't have a formal strategy document that outlines the key areas where we should be focusing, a SWOT analysis exercise was carried out on 7th April at MPF office. The program was conducted by Mr. Naveed Abdul Hameed who is a Chartered Accountant and a Member of Managing Committee. Realizing the importance of this the important stakeholders namely the current & preceding MC and SAB members were invited so as to benefit from the collective wisdom.

It was a very well planned activity and everyone shared their views on strengths and weaknesses of MPF. A report was compiled of all the suggestions and inputs received and were circulated to the entire membership to take them on board and get their input as well. It is unfortunate that no comment was received from the membership at large despite given an opportunity to do so. The report was forwarded to the Strategic Reforms Committee chairman Mr. Muhammad Hanif Jakhura to consider the input in the finalisation of their overall strategy report.

Following is the attendance table for the workshop:

S.No.	Name	Attendance
1.	Mr. Muhammad Yunus Bandukda	Present
2.	Engr. Pervez Abubakar	Present
3.	Mr. Asif Ismail Mangroria	Present
4.	Engr. M. Saleem Rangoonwala	Present
5.	Mr. Muhammad Hanif Jakhura	Present
6.	Eng. Muhammad Siddiq Essa	X
7.	Mr. Muhammad Hanif Janoo	X
8.	Mr. Muhammad Zubair Abubakar	X
9.	Mr. Muhammad Ashraf Bawany	Present
10.	Prof. Dr. Iqbal A. Memon	Present
11.	Mr. Haroon Qassim	X
12.	Mr. Abdul Qadir Memon	Present
13.	Mr. Rafiq Rangoonwala	Present
14.	Mr. Abdul Wahid Tejani	X
15.	Dr. Prof. Abdul Ghaffar Billoo	Present
16.	Mr. Muhammad Junaid Shekha	Present
17.	Mr. Abdul Jabbar Rathod	Present
18.	Mr. Mahmood Parekh	X



S.No.	Name	Attendance
19.	Mr. Rizwan Usman	Present
20.	Mr.Noman Abdul Hameed	Present
21.	Arch. Gul Ahmed Mayari	Present
22.	Dr.Muhammad Anwer Adam	Present
23.	Dr. Muhammad Khalid Bhambha	Present
24.	Mr.Gulzar Ahmed Memon	Present
25.	Mr.Ashraf Ayub	X
26.	Dr.Shaheena Akbani	Present
27.	Dr. Saira Bano	X
28.	Mr.Naveed Abdul Hameed	Present
29.	Mr.Ghulam Muhammad Kasbati	X
30.	Mrs. Farzana Munaf	Present
31.	Mr.Muhammad Amin Patel	Present
32.	Mr. Saleh Saleem Memon	X
33.	Mr. Munir Usman Bhatti	Present
34.	Mr.Irfan Amanullah	X
35.	Mr. Faraz Younus Bandukda	X
36.	Mr. Muhammad Jawwad Shekha	X
37.	Mr. Muhammad Junaid Aba Ali	X
38.	Dr. Muhammad Tufail	X
39.	Arch. Faisal Bilwany	X
40.	Mr. Abdul Aziz Tayabani	X
41.	Mr. Abdul Razzak Esmail	X
42.	Mr. Mushtaq Ahmed Madraswala	X
43.	Ms. Sumera Muhammad	X
44.	Mr. Mohsin Adhi	X
45.	Mr. Aamir Iqbal Motiwala	X
46.	Mr. M. Saad Jangda	Present
47.	Mr. Muhammad Anis Noor Wala	X
48.	Mr. M. Aslam Pasta	X
49.	Dr. Asif Mohammed Naseem	X
50.	Mr. Muhammad Iqbal Gaba	X
51.	Mrs. Zaitoon Umer	X



10. Report On Utilizing Stress as a Productivity Tools On 13th June 2013 at MPF Office.

The workshop on the above topic was held on 13th June 2013 at MPF Office. The program began at 6.00 pm with recitation of Holy Quran by Mr. Naveed Abdul Hameed, member of Managing committee of MPF.

Mr. Asif Ismail Mangroria after a brief introduction of the MPF introduced the speaker Mr. Zeeshan Lakhpaty to the audience. He told the audience that Zeeshan is a very versatile corporate trainer and speaker of international repute and he has been the key note speaker in many national and international conferences.

Mr. Zeeshan Lakhpaty delivered a presentation on the meanings and kinds of stress, methods of diluting stress and how positive stress can be used as a tool to enhance productivity as it increases one's capacity to do more.

11. Report on Status of Women in Islam seminar at ZVMG Rangoonwala Hall on 6th July 2013

Ladies Wing of MPF organized the above seminar at Rangoonwala Hall on 6th July 2013 at 3.30 pm.

Convener of the program Dr. Saira Bano welcomed the distinguished Guests and briefly introduced MPF to them.

In her welcome address she introduced the Key Note Speaker Mr. Ebrahim Qassim (Chairman Premier Group of Companies) and Chief Guest Prof. Jahan Ara Luffi (Asst. Professor Shaikh Zayed Islamic Centre, Karachi.)

Mr. Ebrahim Qassim in his key note speech cited various verses from Holy Quran about the importance and status of women in Islam. He also quoted various verses from poems of Dr. Allama Iqbal about the status of women in Islam. He quoted that woman is not a Prophet but she gives birth to a Prophet. In Islam the status of women is equal to men.

In the end MPF President Mr. Rafiq Rangoonwala thanked the audience and distinguished Guest for their time and enlightening us with their knowledge and wisdom. He especially thanked Mr. M. Hanif Kalia, Mr. Younus Dada, Mr. Saleem Rangoonwala and Mr. Muhammad Junaid Shekha for attending the program.

In the end, Shield was presented to the Key note Speakers and Chief Guest. Later Mr. Junaid Shekha Honorary General Secretary of the MPF thanks to the participants and requested to join in for refreshments.



12. Report on Breast Cancer Awareness Program held on 23rd February 2013 at APMF Auditorium

On the occasion of International Women's Day, a seminar on the topic Breast Cancer was organized by the Ladies Wing at Memon Federation House Karachi on 23rd February 2013 in collaboration with Shaukat Khanum Memorial Cancer Hospital and Memon Medical Institute Hospital. The program was exclusively for women..

The Chief Guest of the Occasion was Dr. Rufina Soomro of Liaqat National Hospital, key note speaker was Dr. Narjis Muzaffar from Shoukat Khanum Cancer Hospital and Research Centre Karachi, Speaker was Dr. Salma Khan from Memon Medical Institute and Guest of Honour was Mrs. Zaitoon Khalid.

The Chief Guest Dr. Rufina Soomro commented on the topic in light with her experience which the audiences liked very much. The key note speaker Dr. Narjis Muzaffer briefed about the causes of increasing ratio of Breast cancer in Pakistan and worldover, its causes and their available Medicines/treatments/therapies here in Pakistan and at Shoukat Khanum Hospital Lahore.

Following which a poem was narrated by Huma Waheed (self written) accompanied by a tableau performed by Ms. Sarah Ali which was well received by the audience.

The event was attended by audience of about 225, the program ended with Q&A session and about 45 feedback forms were received.



13. Report on Career Guidance & Counseling Awareness Sessions held on March 20, May 25, and June 29, 2013

A number of career guidance awareness sessions were arranged by Memon Professional Forum Ladies Wing at:

1. SMB Fatima Jinnah School at Garden Road Karachi on May 25, 2013.
2. Bagh e Halar School at Garden East Karachi on June 29, 2013
3. KMA Girls Degree College Kharadar Karachi on March 20, 2013.

A number of members of the MPF Ladies Wing participated in one or more of the sessions:

1. **Dr. Saira Bano as Presenter and Convener:**
Started the sessions and briefed the children about 10 top careers in Pakistan. She gave advice on opting for IT as a career choice.
2. **Ms. Sana Hussain Psychologist:**
Presented a brief on psychology as a career choice
3. **Mrs. Rehana Aziz Tayabani**
Senior MPF Member.
4. **Ms. Maawra Salam:**
Briefed the participants about options in finance
5. **Dr. Mehwish Saleem:**
Briefed the participants about options in the medical profession and the various medical institutes etc
6. **Ms. Shareesh Danish:**
Delivered a brief on field of Architecture, the degree awarding institutes in Pakistan, basic qualification background i.e. engineering/arts etc.
7. **Ms. Naila Razzak:**
Delivered a brief about being Sub Inspector in FIA. She is the first Memon Female in her field also first Pakistani woman chosen for the United Nations Mission in Sudan.
8. **Ms. Durre Sameen:**
Delivered a brief about choosing a career as a Chartered Accountant

The presentations were followed by Q&A sessions in which all the speakers in colleges replied the students' queries. Their main demand was to conduct such seminars in future too. The sessions were appreciated by President of Halari Memon General Jamat, Mr. Mohammad Hanif Motlani, as well as the respective principals of the schools.

MEMBERSHIP DEVELOPMENT

During the Year 2012-2013 following members were included in the Forum

S.No	M.No	Name	Qualification
1	A-238	Mr. Amanullah Luffur Rehman Kherafi	MBA
2	D-004	Mr. Dania Taufiq Dosani	CA
3	F-039	Mr. Faisal Mubeen Ganatra	CA
4	K-014	Ms. Kiran Saleem Lakhani	MBA
5	M-408	Mr. Muhammad Rizwan Lal Advocate	LLB – Law & Legislation
6	M-409	Mr. Muhammad Qasim Pasta	Bs, M.Phil
7	M-410	Mr. Muhammad Shahzad Dayala	MBA- Marketing
8	M-411	Mr. Muhammad Shoaib Ibrahim	MBA
9	M-412	Flt. Lt. Muhammad Ghayyas Ahmedani	Military Training
10	M-413	Mr. Mehmood Yacoob	Advocate - ITP
11	M-414	Ms. Maawra Salam Chottani	MBA – Finance
12	M-415	Mr. Muhammad Fareed Bilwani	B.Com – L.L.B
13	M-416	Mr. Muhammad Faizan Shekha	B.Com – L.L.B
14	M-417	Mr. Muhammad Faisal Shekha	B.com – L.L.B
15	S-064	Mr. Shozuib M. Saleem Rangoonwala	MBA – Marketing

NOTICE OF THE 29TH ANNUAL GENERAL MEETING

Date: 26th August 2013

To Fellow Members

Notice of 29th Annual General Meeting

Notice is hereby given that 29th Annual General Meeting of the Memon Professional Forum will be held on Sunday 29th September 2013 at 11.00 am at MPF Office Plot No: 26-C, 4th floor, Rahat Commercial Lane -3 ,DHA Phase VI ,Karachi to transact to following Business.

1. Recitation from the Holy Quran.
2. To confirm the Minutes of EOGM held on 2nd September 2012.
3. To confirm the Minutes of 28th AGM held on 16th September 2012.
4. To discuss annual report for the year.
5. To consider and approve accounts for the year ended 30th June 2013.
6. To appoint external auditors for the year 2013-14.
7. Any other matter with the permission of the Chair.
8. To elect Members of Managing Committee for the term 2013-15.

For Memon Professional Forum

Muhammad Junaid Shekha
Honorary General Secretary

Minutes of Extra Ordinary General Body Meeting held on 2nd September 2012 at MPF office

Notice of meeting was circulated on 13th August 2012 with the following agenda:

1. To invoke the meeting
2. To consider and approve proposed amendments in the BYE-Laws of the forum.

1- Recitation of Holy Quran:

The meeting could not start at scheduled time due to lack of quorum and it was adjourned for half an hour, therefore adjourned meeting started at 11:00 am, to consider the proposed bye-Laws amendments.

Dr. Muhammad Anwer Adam recited few verses from the Holy Quran for a formal start of meeting.

2- Presentation of Bye-Laws:

The Convener of the of the Bye-Laws committee Arch. Gul Ahmed Mayari presented the bye-laws.

Comparative statement was shown with the help of Multimedia, showing the existing and proposed amendments. The presentation was followed by Q/A session.

3- Summary of the discussion:

Mr. Rafiq Rangoonwala requested for a clarification as to applicability of certain amendments such as qualification criteria and increase in membership fee etc. on the existing members. It was clarified that the amendments including such criteria would be applicable on the new members only and there would be no effect of such amendments to existing members.

Mr. Muhammad Amin Patel while discussing the disqualification criteria on account of the involvement with the political party/group stated that members from Memon community have been and may in future also support and participate in genuine political activities. He also stated that at times there was a thinking that Memons should also form a political Jamat and he asked that how such situations would be tackled. This point was debated and it was agreed that for such periods a member remain involved with the political activities/group his/her membership would temporarily be suspended however once disassociated with political activities such membership would be re-continued.

Mr. Mushtaq Ahmed Madraswala then gave a number of guiding points to make these amendments more meaningful, clear and to ensure proper benefits coming out from the same. His comments are as follows:-

<u>Article Reference</u>	<u>Suggestions</u>
1.6.2	The word "activity" should be replaced by the word "discipline" and being remunerated.
1.6.3	The word "mandatory" should be added in the first line before the word "monitored".
2.2.1	Another proper term should be used and replaced for "MPF Youth Wing".
2.4	The word "shall be" replaced by the word "may".
3.5 & 3.9	The following proviso should be added: "subject to restriction as defined in election Bye-Laws".
3.11	The same word as appearing in the existing Bye-Laws should be reproduced.
3.13.2	The word "these" should be deleted in the third line being extra.
3.16.3	The following should be added: "including responsibility of ensuring audited accounts on annual basis".
3.16	The idea of circulating annual audited accounts through e-mail may be considered.
3.19	The following words should be deleted: "Without any valid and genuine reason, to be approved by the Office Bearers".
3.20.5	The word "audited" should be added before the "annual report".

The Bye-Laws committee noted the above suggestions for consideration and incorporation wherever feasible.

It was then decided to adopt the amended Bye-Laws on completion of formalities. There being no other agenda, meeting concluded with a vote of thanks to the Chair.

The meeting was attended by the following members:

1. Mr. Haroon Qassim
2. M. Gul Ahmed Mayari
3. Mr. Pervez Abubakar
4. Mr. Ghulam Muhammad Kasbati
5. Mr. Rizwan Usman
6. Mr. Saleem Rangoonwala
7. Dr. Anwer Adam
8. Mr. Noman Abdul Hameed
9. Mr. Ashraf Ayub Mandvia
10. Mr. Rafiq Rangoonwala
11. Mr. Mehmood Parekh
12. Mrs. Farzana Munaf
13. Mr. Hanif Janoo
14. Mr. Mohsin Edhi
15. Dr. Khalid Bhambha
16. Mr. Irfan Amanullah
17. Mr. Mushtaq Ahmed Madraswala
18. Mr. M Amin Patel
19. Mr. Hashim Hussain

**MINUTES OF 28TH ANNUAL GENERAL MEETING HELD ON 16TH Septembers
2012 AT MPF OFFICE at DHA.**

Agenda No. 1: Recitation of Holy Quran.

The Quorum was not complete at the scheduled time as such the Meeting was adjourned for half an hour and thereafter the meeting started at 12.00 am with Recitation of Holy Quran by Dr. Muhammad Anwer Adam.

Engr. Pervez Abubaker pointed out that Agenda item 6 may be taken up in the end so that the election of Office Bearers could be taken up in the end; therefore, the agenda was reshuffled accordingly.

Agenda No. 2: To confirm the Minutes of the 27th Annual General

Minutes of 27th AGM was proposed for approval by Mr. M Hanif Jakhura and seconded by Mr. Mohsin Adhi.

Item No. 3, of the Agenda: Matter arising out of the 27th Annual General Meeting held on 16th Sept. 2012

Minutes were circulated amongst the members and no matter raised relating to the minutes of 27th AGM, therefore, it was decided to proceed to the next Agenda item.

Item No. 4 of the Agenda: To consider and approve the Annual Accounts For the year ended 30th June 2012.

The house took up the review of the Annual Accounts for the year ending 30 the June 2012. It was proposed to be approved by Mr. M. Amin Patel and seconded by Mr. Abdul Jabbar Rathod.

Item No. 5 of the Agenda: To Appoint the Auditor for the year 2012-2013

The Honorary Secretary informed the house that M/s. Sikandar & Co Chartered Accountants have been providing their honorary services as our Auditor for the past 6-7 years. Now this year he has requested the Honorarium of Rs. 10,000/- PA to cover up the TA/DA of the staff, therefore, if approved they may be requested to continue. House unanimously approved the proposal. Mr. Abdul Jabbar Rathod proposed for approval and Engr. Gulzar Ahmed Memon seconded it.

Mr. Muhammad Yakub Kapadia Advocate has been providing his honorary services as the Election Commissioner of the MPF for the Past 6-7 years. The house unanimously appreciates his services and Requested Mr. Muhammad Yakub Kapadia to continue his services as the Election Commissioner for MPF.

Item No. 6 of the Agenda to Elect the Office Bearers for the term 2012-13

Election Commissioner Mr. Muhammad Yakub Kapadia was requested to chair the house and to hold the election of Office Bearers. Mr. Muhammad Yakub announced that only 6 nominations papers have been received and they are found valid. Therefore he announced the election of following office bearers unopposed.

1.	Mr. M.Rafiq Rangoonwala	President
2.	Mr. Abdul Jabbar Rathod	Sr. V. President
3.	Mr. Mehmood Parekh	V. President
4.	Mr. Muhammad Junaid Shekha	Hon. Gen. Secretary
5.	Mr. Rizwan Usman	Joint Secretary
6.	Mr. Noman Abdul Hameed	Treasurer

After the election process was over, the newly elected President and his teams were invited to take over the front seat. The new Office bearers introduced themselves individually before the house. Mr. M. Rafiq Rangoonwala newly elected president in his welcome address informed that Dr. Muhammad Anwer Adam being his class Fellow introduced to MPF. He thanked Mr. Muhammad Hanif Jakhura and Mr. Muhammad Hanif Janoo for their guidance and support to him. He emphasized to work on Branding strategy, because MPF needs image building and to develop bonding with various Professional bodies and on international chapter to establish the MPF image worldwide.

Item No. 7 of the Agenda: Any other matter with the permission of the chair

Mr. Haroon Qassim, outgoing President, in his opening speech, welcomed the members and appreciated the support and cooperation of the MC members. The Meeting highlighted the activities of the MPF taken-up during the year and specifically pointed out the financial constraint being faced by the MPF. To overcome this problem this we tried to solve it through the Diary Project and introduction of Membership Fees recently approved bye-laws in EOGM held on 2nd Sept. 2012.

Mr. Muhammad Yousuf Adil expressed the view that we must compile the data of Memon Professionals and establish the Entrepreneurship Institute under the Umbrella of MPF Members inquired about the status of Education Trust. It was informed that the trust has been dissolved. The Education loan granted to the scholars remains unrecovered. The present figure shows the refund received so far. It was pointed out that this is not the Qarze-e-Hasna, therefore, loan granted can be recovered from the scholars.

After the vote of thanks by President and Hon. Gen. Secretary and there being no other agenda the meeting adjourned with thanks to all the participants.

In the morning before the start of AGM, all the participants were served with delicious Breakfast. This was also announced earlier with the AGM circular that participants will be provided with Breakfast.

List of Members Attended the 28th AGM on 16th Sept. 2012 at 11.00 am MPF Office in DHA Phase VI Karachi.

- | | | | |
|---|-----------------------------------|---|---------------------------------------|
| 1. Engr. Pervez Abubaker | 2. Mr. Abdul Jabbar Rathod | 3. Mr. Muhammad Yakub Kapadia | 4. Mr. Muhammad Junaid Shaikha |
| 5. Mr. Ghulam Muhammad Kasbati | 6. Engr. M.Siddiq-e-Akber | 7. Engr. Gulzar Ahmed Memon | 8. Mr. Rizwan Usman |
| 9. Mr. Mehmood Parekh | 10. Mr. Mohsin Adhi | 11. Mr. M. Rafiq Rangoonwala | 12. Dr. Shaheena Akbani |
| 13. Mr. Mushtaq Ahmed Madraswala | 14. Mr. M. Haroon Qassim | 15. Dr. Muhammad Anwer Adam | 16. Mr. Muhammad Waqar |
| 17. Mr. M. Ashraf Bawany | 18. Mr. Noman Abdul Hameed | 19. Mr. Abdul Sattar Chowttawala | 20. Mr. M. Amin Patel |
| 21. Mr. M. Hanif Jakhura | 22. Mr. M. Yousuf Patel | 23. Mr. M. Iqbal Gaba | 24. Mr. M. Khalid Yousuf |
| 25. Mr. Asif Ismail Mangroria | 26. Mr. Muhammad Zubair | 27. Mr. M.Yousuf Adil | 28. Mr. Abdul Qadir Memon |
| 29. Mr. Ashraf Ayub Mandvia | 30. Ms. Summera Muhammad | 31. Mr. Faheem Sulaman | 32. Mr. Altaf Hussain |
| 33. Mr. M. Saleem Dandia | 34. Mr. Munir Usman | 35. Dr. M.Khalid Bhambha | 36. Arch. Gul Ahmed Mayari |
| 37. Engr. M. Saleem Rangoonwala | 38. Mrs. Farzana Munaf | 39. Mr. Hashim Hussain Kath | |



ATTENDANCE RECORD OF MC MEMBERS 2012-2013

S- No	NAME	DESIGNATION	Present	Leave/ Absent	
1	Mr. M Rafiq Rangoonwala	President	9	1	
2	Mr. Abdul Jabbar Rathod	Senior Vice President	9	1	
3	Mr. Mehmood Parekh	Vice President	9	1	
4	Mr. Muhammad Junaid Shekha	Hon. Secretary General	10	0	
5	Mr. Rizwan Usman	Joint Secretary	7	3	
6	Mr. Noman Abdul Hameed	Treasurer	9	1	
7	Mr. Asif Ismail Mangroria	MC Member	6	4	
8	Engr. Pervez Abubakar	MC Member	7	3	
9	Engr. M. Saleem Rangoonwala	MC Member	9	1	
10	Arch. Gul Ahmed Mayari	MC Member	9	1	
11	Mrs. Farzana Munaf	MC Member	7	3	
12	Dr. Muhammad Anwer Adam	MC Member	6	4	
13	Mr. Irfan Amanullah	MC Member	4	6	
14	Engr. Gulzar Ahmed Memon	MC Member	9	1	
15	Mr. Ashraf Ayub Mandvia	MC Member	6	4	
16	Dr. Shaheena Akbani	MC Member	5	5	
17	Dr. Saira Bano	MC Member	8	1	Co-opted
18	Mr. Naveed Abdul Hameed	MC Member	2	8	
19	Mr. Haroon Qassim	MC Member	7	3	
20	Mr. Ghulam Muhammad Kasbati	MC Member	5	5	
21	Mr. Muhammad Amin Patel	MC Member	6	4	
22	Mr. Saleh Saleem Memon	MC Member	7	3	
23	Mr. Munir Usman Bhatti	MC Member	3	7	Co-opted
24	Dr. M. Khalid Bhambha	MC Member	9	1	
25	Mrs. Zaitoon Umer	MC Member	X	X	Resigned