



Memon  
Professional  
Forum

ANNUAL  
**REPORT**  
&  
AUDITED  
**ACCOUNTS**

**2019-2020**

**JUNE 30,  
2020**

**Memon Professional Forum,**  
Exclusive Trade Centre, Plot No 26-C, 4th Floor, Rahat Commercial Lane 3, DHA, Phase VI, Karachi.  
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[www.facebook.com/memonprofessionalforum](http://www.facebook.com/memonprofessionalforum)

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## **Office Bearers – for the Term 2019-20**

- |                             |                            |
|-----------------------------|----------------------------|
| 1. Mr. Mohsin Adhi          | President                  |
| 2. Mr. Muhammad Amin Patel  | Vice President             |
| 3. Mr. Abdullah Balagamwala | Honorary Secretary General |
| 4. Mr. Ilyas Anis           | Treasurer                  |

## **Members of Managing Committee – for the Term 2019-20**

1. Mr. Abdul Basit Kothari
2. Advocate Fareed Bilwani
3. Engr. Gulzar Ahmed Memon
4. Ms. Halima Abdul Rauf
5. Mr. Junaid Shekha
6. Mr. Mustafa Hanif Balagamwala
7. Engr. Pervez Abubaker
8. Ms. Rabia Saleem
9. Mr. Shoaib Ibrahim
10. Mr. Saad Jangda
11. Dr. Shoaib Mithani
12. Advocate Waseem Raza Patel

## **Formation of SUB Committee:**

Managing Committee approved the formation of following Sub Committees for the year 2019-2020. Names of the Conveners of each Sub Committees are as follows:

**1. Diary Committee:**

Convener: Mr. Mustafa Hanif Balagamwala

**2. Membership Committee:**

Convener: Advocate Waseem Raza Patel

**3. Medical Projects:**

Convener: Dr. Shoaib Mithani

**4. Engineering Projects:**

Convener: Engr. Gulzar Ahmed Memon

**5. Social Media:**

Convener: Mr. Saad Jangda

**6. Legal Projects:**

Convener: Advocate Fareed Bilwani

**7. Parenting Sessions:**

Convener: Engr. Pervez Abubakar

**8. Accounting & Business Management Projects:**

Convener: Mr. Abdul Basit Kothari

**9. Ladies Wing:**

Convener: Ms. Halima Abdul Rauf

**10. Career Guidance:**

Convener: Ms. Rabia Saleem

**11. MPF Long Term Sustainability Project:**

Convener: Mr. Shoaib Ibrahim  
Mr. Junaid Shekha  
Engr. Pervez Abubakar

## Year wise list MPF's President & Honorary Secretaries

<u>Years</u>	<u>Presidents</u>	<u>Honorary Secretaries General</u>
1985-1986	Prof. Dr. Abdul Majeed Memon (Late)	Mr. Muhammad Hussain Lawai
1986-1987	Prof. Dr. Abdul Majeed Memon (Late)	Mr. Muhammad Hussain Lawai
1987-1988	Prof. Dr. Abdul Majeed Memon (Late)	Mr. Abdul Ghaffar Kodvavi
1988-1989	Mr. Abdur Razzak Thaplawala (Late)	Mr. Mohammad Bashir Chamdia
1989-1990	Mr. Abdur Razzak Thaplawala (Late)	Mr. M. Ashraf Ayoob Mandvia
1990-1991	Prof. Dr. Abdul Ghaffar Billoo	Mr. Abdul Aziz Muhammad
1991-1992	Mr. Ebrahim Qassim	Mr. Muhammad Iqbal Dada
1992-1993	Mr. Ebrahim Qassim	Mr. Muhammad Younus Dada
1993-1994	Prof. Dr. Abdul Ghaffar Billoo	Mr. Muhammad Hanif Jakhura (Late)
1994-1995	Mr. Mustafa Lakhani	Mr. Abdul Wahid Tejani
1995-1996	Mr. Muhammad Yousuf Adil	Mr. Mushtaq Ahmed Madraswala
1996-1997	Dr. Azam Yousufani	Mr. Muhammad Siddique Khiyani
1997-1998	Mr. Abdul Wahid Tejani	Mr. Abdul Aziz Tayabani
1998-1999	Mr. Hanif S. Kalia	Engr. M. Saleem Rangoonwala
1999-2000	Mr. Yakub Hashim Thara (Late)	Mr. Yasin Y. Saya
2000-2001	Mr. Abdul Qadir Memon	Mr. Muhammad Hanif Sattar
2001-2002	Mr. Muhammad Hanif Janoo	Engr. Naeem Ilyas Khanani
2002-2003	Mr. Muhammad Younus Bandukda	Mr. Ghulam Muhammad Kasbati
2003-2004	Prof. Dr. Iqbal Ahmed Memon	Engr. Pervez Abubaker
2004-2005	Mr. Muhammad Ashraf Bawany	Mr. Muhammad Zubair
2005-2006	Engr. M. Saleem Rangoonwala	Mr. Muhammad Amin Patel
2006-2007	Mr. Muhammad Zubair	Mr. Muhammad Junaid Ghaffar
2007-2008	Engr. Muhammad Siddiq Essa	Mr. Abdul Hameed Kath
2008-2009	Mr. Muhammad Hanif Jakhura (Late)	Mr. Abdul Jabbar Rathod
2009-2010	Engr. Pervez Abubaker	Mr. Mohsin Adhi
2010-2011	Mr. Asif Ismail Mangroria	Mr. Faraz Younus Bandukda
2011-2012	Mr. M. Haroon Qassim	Mrs. Farzana Munaf
2012-2013	Mr. M. Rafiq Rangoonwala	Mr. Junaid Shekha
2013-2014	Mr. Mahmood Parekh	Mr. M. Rizwan Usman
2014-2015	Mr. Abdul Aziz Tayabani	Mr. Khalid Abdul Latif
2015-2016	Mr. Abdul Hameed Kath	Mr. Mustafa Hanif Balagamwala
2016-2017	Mr. Abdul Jabbar Rathod	Mr. Mustafa Hanif Balagamwala
2017-2018	Dr. Muhammad Khalid Bhambha	Mr. M. Iqbal Gaba
2018-2019	Mr. Junaid Shekha	Mr. Abdullah Balagamwala
2019-2020	Mr. Mohsin Adhi	Mr. Abdullah Balagamwala

## **STRATEGIC ADVISORY BOARD**

The Strategic Advisory Board (SAB) of Memon Professional Forum was formed on 22nd November, 2000. The purpose of forming of this Board was to get benefit from the experience of the Past Presidents of the Forum who fulfills an advisory role for the Managing Committee.

SAB is a constitutional body which consists of not more than twelve immediate Past Presidents of the Forum. Members of the Board appoint Chairman and Honorary Secretary of the Board amongst themselves except incumbent MPF President and Honorary Secretary General. SAB may also co-opt three eminent professionals who at the time of co-option should be the member of the Forum.

### **Chairman**

1. Mr. Muhammad Zubair

### **Members**

2. Mr. Mohsin Adhi (President MPF)
3. Mr. Abdullah Balagamwala (Hon. Secretary General MPF)
4. Mr. Abdul Aziz Tayabani
5. Prof. Dr. Abdul Ghaffar Billo
6. Mr. Abdul Hameed Kath
7. Mr. Abdul Jabbar Rathod
8. Mr. Abdul Qadir Memon
9. Mr. Abdul Wahid Tejani
10. Mr. Asif Ismail
11. Mr. Junaid Shekha
12. Mr. M. Haroon Qassim
13. Mr. M. Rafiq Rangoonwala
14. Mr. Mehmood Parekh
15. Dr. Muhammad Khalid Bhambha
16. Engr. Muhammad Siddiq Essa
17. Engr. Parvez Abu baker

## **Members of 1st Coordination Committee of MPF**

1. Prof. A. G. Saeed
2. Mr. A. Razzak Jangda
3. Dr. Abdul Aziz Bilwani
4. Mr. Abdul Latif Shakoor
5. Mr. Abdul Qadir Mirajwala
6. Mr. Abdul Razzak Thaplawala
7. Mr. Adam Memon
8. Mr. Ashraf Kothari
9. Mr. Aziz Ebrahim
10. Mr. Ebrahim Parekh
11. Mr. Ebrahim Qassim
12. Mr. G. M. Kherati
13. Mr. Mohammad Hanif
14. Mr. Mohammad Yousuf Adil
15. Mr. Pir Mohammad S. Kaliya
16. Mr. Rafiq Dhedhi
17. Mr. Rafiq Tumbi
18. Mr. Tahir

## FROM THE DESK OF THE PRESIDENT

Assalam u Alaikum respected members,

Memon Professional Forum is a platform which has been producing leaders, nurturing speakers, cherishing young professionals, facilitating entrepreneurs and mentoring youth through career guidance since 1985. It has been my privilege to lead the 35<sup>th</sup> year 2019-2020 of the Forum as a President.



The memorable year, where the world faced COVID19, enforcing social distancing, however, providing us as a team to transform this Nobel Forum

events from physical to online platform. As always the year began with Diary 2020 project which was led by Mr. Mustafa, generating reasonable amount of funds in year where Pakistan economy was depressed. Simultaneously, he handled the tax matter efficiently along with the treasurer, Mr. Ilyas. This year the Committee introduced bronze category for the Diary Project which has helped us raise healthy contribution from the sponsors.

During the year our Past Presidents have given immense support to us. Mr. Muhammad Zubair has worked hard tremendously along with the guidance of Mr. Abdul Qadir Memon to achieve the hefty task of Forum updated registration with the societies registrar. This again was not possible without the assistance of Secretarial Staff Mr. Zain and Mr. Hunain. Mr. Junaid Shekha, Past President of the Forum and current managing committee member has conceived and moderated two key panel discussions, one which was held physically in KSBL and while the other was organized online Budget 2020-21.

Dr. Shoaib always came up his visionary ideas and initiated the first online session. Mr. Saad Jangda support in redesigning and maintenance of the website where he got the support of Abdul Basit Kothari. Social media campaigns were led by Mr. Saad and later Ms. Wafa Kalia voluntarily contributed with her team for design and promoting the online sessions.

Ms. Rabia Saleem, Mr. Fareed Bilawani, Mr. Shoaib Ibrahim, Mr. Saad Jangda, Mr. Junaid Shekha, Mr. Abdullah Balagam and Mr. Ilyas Anis all came up with various online sessions. Mr. Waseem Patel supported in membership and brought up participants for the second program of Excel series. This Excel series was a paid online workshop organized by the dynamic Hon. Secretary General Mr. Abdullah Balagam having 47 paid participants.

This year the committee successfully organized 20 programs, achieved the surplus in Dairy project of more than a million with the assistance of 47 sponsors, activated social media resulted in more than 7 thousand followers on Facebook, while YouTube and LinkedIn were also stimulated. Throughout the year, the committee has tried to cater to the topics from diverse areas of professions, including accountancy, medicine, education, religion, information technology, legal, parenting and skills set based on Excel.

I would like to convey special thanks to Hon. Secretary General of my tenure Mr. Abdullah Balagam along with rest of the office bearers for support throughout the year. The credit goes to the whole managing committee as they all have contributed positively in the journey. Further, all the Past Presidents have always supported and advised accordingly, and lastly the recognition of contributions from sponsors, especially Gold, silver and bronze category of sponsors, who made it possible to run the affairs throughout the year.

**Thanks and best regards,**

**Mr. Mohsin Adhi**  
**President**



## **FROM THE DESK OF THE HON. SECRETARY GENERAL**

Dear Fellow Members,  
Assalam-o-Alaikum

In the name of ALLAH the most beneficent, the most merciful, we praise Him, seek His help and ask for His forgiveness.

I also feel immense pleasure to present 36<sup>TH</sup> Annual Report for the Term 2019-20 and Audited Accounts for the year ended June 30, 2020 of Memon Professional Forum. I am thankful to Almighty Allah who granted me and my team enough strength and guidance for a whole year, not only to maintain the standard of this wonderful Forum, but to serve the community in a meaningful way.



This year, Mr. Mohsin Adhi while taking a charge from President Mr. Junaid Shekha, was highly motivated considering the kind of benchmark set by Mr. Junaid Shekha's leadership.

President Mr. Mohsin Adhi took the reins with very clear objectives in his mind, one of which was to carry whole team along with him and engage all Past Presidents in MPF activities. Each member of the Managing Committee was eager to perform this year and the whole Committee teamed up to highlight the Forum among the Professionals. I feel proud to be a part of such committee and enjoyed the company of cooperative Office Bearers.

I was also lucky to have a great team of Office Bearers. I would like to thanks Mr. Ilyas Anis (Treasurer MPF) and Mr. Muhammad Amin Patel (Vice President MPF) who were always available to brace me with full energy whenever needed.

I take this opportunity to express my sincere appreciation and thanks to all Members of the Managing Committee namely, Mr. Abdul Basit Kothari, Advocate Fareed Bilwani, Engr. Gulzar Ahmed Memon, , Ms. Halima Abdul Rauf, Mr. Junaid Shekha, Mr. Mustafa Hanif Balagamwala, Engr. Pervez Abubakar, Ms. Rabia Saleem, Mr. Saad Jangda, Mr. Shoaib Ibrahim, Dr. Shoaib Mithani and Advocate Waseem Raza Patel for their cooperation, trust and support throughout my tenure as Honorary Secretary General. It was a wonderful experience working with a nice blend of members of the Forum.

By the grace of Allah, we organized Twenty programs. Starting off with an Annual General Meeting, the year was kick started with plans and warming up to the new team. This year was dedicated for the greater good. Another successful collaboration that we had was with Mr. Rahim Zulfiqar Ali (Owner of Excel Basement) where three main events were organized: MS Excel Training workshop (Beginner to Intermediate), Power B and Fantastic 5 Series.

Another hallmark was "Career Counseling" that was one of its kind event appreciated by all. Another note-worthy collaboration was that with KSBL. The event "Dialogue between CEO and CFO was a massive success.

I am thankful and cannot forget to admire the contribution made by all sponsors of Notebook 2020, my special thanks to all the Gold, Silver, Technology Partner and Bronze Sponsors and advertisers for their cooperation and support for the success of our Notebook Project. This is always due to their patronage that MPF is able to take various initiatives.

My tenure as Honorary Secretary General of MPF is coming to an end, but my commitment to the organization, I love and devoted to, will continue INSHALLAH. In the end I would like to say that I

have tried to work for the benefit of MPF sincerely and to the best of my ability during whole of my tenure. If I have hurt any one's feelings, I apologize to him or her and assure him/her that it cannot ever be intentionally. I sincerely pray that May ALLAH shower His endless blessings upon all of us,

Aameen.

**Thanks and best regards,**

**Mr. Abdullah Balagamwala  
Honorary Secretary General**

## Attendance List of Members of Managing Committee

Sr. No	Name	Designation	Technically Eligible	Attended
1	Mr. Mohsin Adhi	President	12	12
2	Mr. Muhammad Amin Patel	Vice President	12	05
3	Mr. Abdullah Balagamwala	Hon. Secretary General	12	11
4	Mr. Ilyas Anis	Treasurer	12	12
5	Mr. Abdul Basit Kothari	MC Member	12	09
6	Advocate Fareed Bilwani	MC Member	12	07
7	Engr. Gulzar Ahmed Memon	MC Member	12	07
8	Ms. Halima Abdul Rauf	MC Member	12	11
9	Mr. Junaid Shekha	MC Member	12	09
10	Mr. Mustafa Hanif Balagamwala	MC Member	12	07
11	Engr. Pervez Abubakar	MC Member	12	06
12	Ms. Rabia Saleem	MC Member	12	10
13	Mr. Shoaib Ibrahim	MC Member	12	11
14	Mr. Saad Jangda	MC Member	12	10
15	Dr. Shoaib Mithani	MC Member	12	10
16	Advocate Waseem Raza Patel	MC Member	12	10

## **Notice and Agenda of 36<sup>th</sup> Annual General Meeting**

August 06, 2020

**Dear Fellow Member,**

Notice is hereby given that the 36<sup>th</sup> Annual General Meeting of the Memon Professional Forum will be held on Sunday, September 20, 2020 at 11:00am at MPF Secretariat\* (4th Floor, Exclusive Trade Centre, Plot no. 26-C, Rahat Commercial Lane 3, DHA Phase VI).

- 1 - Recitation from Holy Quran.
- 2 - Adoption of Agenda.
- 3 - To confirm the minutes of 35<sup>th</sup> AGM held on Sunday, September 29, 2019.
- 4 - To consider and approve the Annual Report for the year 2019-2020.
- 5 - To consider and approve Audited Accounts for the year ended June 30, 2020.
- 6 - To appoint auditor for the year 2020-2021 and fix their remuneration.
- 7 - Any other matter with the permission of the Chair.

Thanks & Best Regards,



**Abdullah Balagamwala**  
**Honorary Secretary General**

**Note:** If the quorum is not present for the AGM at the scheduled time of 11:00am the AGM shall be adjourned for half an hour and the said adjourned AGM shall be held at 11:30am

\* In case of Lockdown the meeting will be conducted online and Zoom ID will be communicated accordingly.

## **Minutes of 35th Annual General Meeting Held on Sunday, September 29, 2019**

The 35<sup>th</sup> Annual General Meeting (Meeting) of the Memon Professional Forum (Forum) was held on Sunday, September 29, 2019 at MPF Office situated at Exclusive Trade Centre, Plot No: 26-C, 4<sup>th</sup> Floor, Rahat Commercial Lane 3, Defense Housing Authority, Phase-VI, Karachi. At the scheduled time of 11:00 am the quorum was not complete, therefore as per the Bye-Laws the meeting was adjourned for half an hour and it started at 11:30 am. The President of the Forum Mr. Junaid Shekha chaired the meeting. The President was supported by Vice President - Mr. M. Iqbal Gaba, Honorary Secretary General (Secretary) - Mr. Abdullah Balagamwala and Treasurer - Mr. Arif Aziz Suria. President also invited SAB Chairman – Mr. Muhammad Zubair to join on the head table.

President started the meeting by thanking everyone present specially the Past Presidents of the Forum. He further informed that agenda of the meeting was duly circulated via emails as per the address in our records. Announcement was also made on Forum Facebook page.

### **Agenda # 1**

#### **Recitation from Holy Quran:**

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The proceedings of the meeting formally started with recitation from the Holy Quran by senior member Mr. Ghulam Kasbati.

### **Agenda # 2**

#### **To confirm the minutes of 34<sup>th</sup> AGM held on Sunday, September 23, 2018:**

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The Secretary presented the Minutes of the 34<sup>th</sup> Annual General Meeting held on September 23, 2018 which were prior circulated amongst the members. Since the members had no comments on the minutes these were approved as proposed by Mr. Abdul Jabbar Rathod and seconded by Mr. Ghulam Kasbati.

### **Agenda # 3**

#### **To consider and approve the Annual Report for the Term 2018-2019:**

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President started his briefing by welcoming the Past Presidents, Past Office Bearers, Past MC members, current MC members and MPF members to the meeting. He said that as members are aware that 34<sup>th</sup> AGM was held on September 23, 2018 after which elections were held for the office bearers of MPF for the term that started effective from September 23, 2018. MC members have just completed their one year term.

He said that with the blessings of Almighty Allah and support of all seniors the year was very exciting and engaging wherein not only a number of activities took place but also new initiatives were taken.

At this point President informed that a video has been made to appraise the members about the activities and initiatives during the year and with members permission the video was relayed. The video was very much appreciated by all the members as it gave a snap shot of the entire term activities. President informed the members that this has been prepared in-house by our office secretariat staff.

He further deliberated that the committee got engaged in 18 events during the year. Divided mainly into CPD and Social events category. The MC also organized CPD events on emerging topics such as Emotional Intelligence. To promote women empowerment the MC organized two ladies exclusive events. During the tenure three full day workshops on Microsoft Excel were also held.

To increase MPF outreach, the MC during the year collaborated with world leading Institute ACCA with whom we jointly organized a CPD event while more events will follow in next year InshaAllah. Collaboration with ACCA will help our members enhance their knowledge on emerging topics free of cost. Thus enabling them to be better professionals at their work place. He thanked Mr. Abdullah Balagamwala and Mr. Arif Suria for helping collaborate with ACCA. MPF also collaborated with M/S Excel Basement, a renowned firm that specializes in conducting trainings and workshops in the area of Microsoft Excel, Dashboards and Business Intelligence Tools. These are very costly trainings but due to the efforts of our MC member Ms. Rabia Saleem we managed to engage them free of cost. Objective is to provide expert trainings to our Members so they could enhance their skills in these areas and thus increase their work place efficiency and productivity. During the year MPF renewed its partnership with Help International Welfare Trust (HIWT), a renowned institution that provides free Thalessemia care. MPF joined hands with HIWT for spreading awareness about Thalessemia prevention. Strategic partnership is also being pursued with Karachi School of Business and Leadership (KSBL) to hold CPD events jointly with them.

Further, he said that two very important events were organized by our ladies wing champions namely Ms. Halima Rauf and Ms. Rabia Saleem. One was a panel discussion about how working mothers strike a balance between their work and home. Second was also a panel discussion about successful duos of working mothers and their daughters on how the working mothers have been a source of inspiration for their daughters.

Furthermore, he briefed that diary is always an important project for MPF as it is a source of revenue generation. It printing requires a lot of commitment in terms of time and effort. He thanked the diary committee comprising of Mr. Muhammad Amin Patel and Mr. Muhammad Ali Bhabha for making a wonderful effort in collecting advertisement and taking care of printing and dispatch arrangements. He thanked all the diary sponsors for their generous support. He specially thanked the gold and silver sponsors namely, Ms. Premier Cables, Gatron Group, PharmEvo (Private) Limited, Shield Corporation Limited, Atlas Asset Management Limited and Takaful Pakistan Limited

He further briefed that engagement with existing membership remained one of the prime focus of the current MC. To address this MC scaled up its efforts towards social media. We continuously kept engaged with the members through this platform and during the period numerous posts were made. We also started a series called "Members Testimonial" in which the services of our senior members were recognized and new members were introduced to our membership at large.

While appreciating the contribution of SAB, the President informed that during the tenure two SAB meetings were held wherein guidance was sought from seniors on matters pertaining to strategy. They throughout the tenure reviewed our direction and provided their wisdom, whenever required. MPF sustainability and future direction remained the main agenda item for SAB meetings. During the second SAB meeting held in August 2019 our long outstanding issue of getting MPF NTN also got resolved and finally we now have a NTN. He appreciated the efforts of SAB members Mr. Muhammad Zubair and Mr. Abdul Aziz Tayabani for taking personal interest in getting MPF in active tax payers list.

The President thanked all seniors for their continuous support and guidance which kept the team going. President specially mentioned the names of Mr. Abdul Wajid Tejani, Mr. Abdul Qadir Memon, Mr. Muhammad Hanif Janoo, Mr. Muhammad Zubair, Mr. Pervez Abubakar, Mr. Asif Ismail. Mr. Haroon Qassim, Mr. Abdul Aziz Tayabani, Mr. Rafiq Rangoonwala, Mr. Muhammad Ashraf Bawany, Mr. Abdul Hameed Kath, Dr. Muhammad Khalid Bhamba, Mr. Abdul Jabbar Rathod and Mr. Mehmood Parekh.

The President also thanked all the office bearers and MC members namely Mr. Muhammad Iqbal Gaba, Mr. Abdullah Balagamwala, Mr. Arif Suria Mr. Abdul Jabbar Rathod, Dr. Muhammad Khalid Bhambha, Mr. Muhammad Amin Patel, Engr. Fahim Suleiman, Advocate Saleem Altaf, Mr. Abdul

Basit Kothari, Mr. Adeel Mushtaq, Ms. Halima Abdul Rauf, Ms. Rabia Saleem, Ms. Aseela Jaliawala and Mr. Arsalan Nara who extended their all-out support. He also sincerely thanked office secretariat staff Mr. Zain ul Abdin and Muhammad Hunain for their commitment and support during our tenure.

While reviewing the attendance record of MC members as disclosed in the annual report, Ms. Farzana Munaf pointed out that the members should appreciate the commitment of MC member Ms. Rabia Saleem as she was the only one in the entire MC who attended all the meetings of MC. MC appreciated her efforts and commitment.

Mr. Abdul Qadir Memon and Mr. Muhammad Ashraf Bawany appreciated the efforts and initiatives of the current MC in holding quality events.

Thereafter the Annual Report for the Year 2018-2019 was approved unanimously with appreciation from the members.

#### **Agenda # 4**

##### **To consider and approve Audited Accounts for the year ended 30<sup>th</sup> June, 2019:**

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Treasurer Mr. Arif Aziz Suria presented the brief report on Audited Accounts for the year ended June 30, 2019.

Starting the discussion on the Accounts Mr. Abdul Qadir Memon suggested that disclosures of financial statements be changed keeping in view the requirements of Income Tax Laws and the fact that we are a not for profit organization.

On the issue of tax receivable as shown in accounts, Mr. Shoaib Ibrahim suggested that a task force be formed to look into tax refund and all tax related matters.

Regarding discussion on MPF sustainability, Mr. Muhammad Zubair suggested that we should create endowment fund and that this matter will be further deliberated at SAB meetings.

The Treasurer highlighted the important details of the accounts. Members after deliberations unanimously approved the accounts.

#### **Agenda # 5**

##### **To appoint auditor(s) for the year 2019-2020 and fix their remuneration, if any:**

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The Treasurer Mr. Arif Aziz Suria informed the house that M/s. M. Saleem Associates - Chartered Accountants have been providing their services as our auditor at a discounted fee, now almost for the past 4 years. They have consented to remain as auditors for the year 2019-20.

Members unanimously approved their appointment at a fee of Rs. 12,000/- (Rupees Ten thousand per annum + Sindh Sales Tax) as their remuneration.

#### **Agenda # 6**

##### **Any other matter with the permission of the Chair:**

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- (1) Mr. Mushtaq Madraswala suggested that MC should consider holding AGM in the months of August as September is a busy period for tax consultants.
- (2) Engr. M. Saleem Rangoonwala while appreciating the performance of the MC acknowledged the contribution of former President Mr. Asif Ismail in purchasing this office.

At the end Mr. Abdullah Balagamwala thanked all the office bearers and Members of the Managing Committee

## Agenda # 7

### To elect Members of Managing Committee for the term 2019-2021:

Mr. Abdullah Balagamwala requested the Election Commissioner Advocate Khalid Latif to Chair the house to hold the elections of the Members of the Managing Committee for the term 2019-2021. Advocate Khalid Latif took the Chair and briefed that there are five categories in different disciplines, categories are as below,

3.1.1 Accounts, Finance, Business Administration, Banking and allied Professions /disciplines.	3
3.1.2 Architecture, Arts, Engineering, Town Planning & Allied professions/ disciplines.	3
3.1.3 Medicine, Dentistry, Pharma, Biotech & allied professions/disciplines	3
3.1.4 Legal, Tax Practitioners, Insurance, Actuaries & Allied professions/ disciplines.	3
3.1.5 General category	4
<b>TOTAL MEMBERS OF THE MANAGING COMMITTEE</b>	<b>16</b>

Further he announced that 15 (Fifteen) nomination forms for 14 Members of Managing Committee seats have been received within the stipulated date of filing nominations. Subsequently one candidate in the meeting withdrew his nomination. Based on which all 14 nominations were declared successful un-opposed as their forms were found to be complete and valid.

He thereafter announced the names of the unopposed elected Office Bearers as follows:

1. Mr. Mohsin Adhi President
2. Mr. Muhammad Amin Patel Vice President
3. Mr. Abdullah Balagamwala Hon. Secretary General
4. Mr. Ilyas Anis Treasurer
5. Advocate Fareed Bilwani
6. Engr. Gulzar Ahmed Memon
7. Mr. Junaid Shekha
8. Engr. M. Saleem Rangoonwala
9. Mr. Muhammad Shoaib Ibrahim
10. Mr. Mustafa Hanif Balagamwala
11. Engr. Pervez Abubaker
12. Mr. Saad Jangda
13. Dr. Shoaib Mithani
14. Advocate Waseem Raza Patel

### Names of Members who attended the 35<sup>th</sup> Annual General Meeting:

The following members attended the meeting:

1. Mr. Abdul Aziz Tayabani
2. Mr. Abdul Basit Kothari
3. Mr. Abdul Hameed Kath
4. Mr. Abdul Jabbar Rathod
5. Mr. Abdul Qadir Memon
6. Mr. Abdul Raqeeb
7. Mr. Abdul Razzak Esmail
8. Mr. Abdullah Balagamwala
9. Mr. Adeel Mushtaq
10. Mr. Altaf Hussain
11. Mr. Anjum Khamisani



12. Mr. Arif Aziz Suria
13. Mr. Asif Ismail
14. Engr. Fahim Suleiman
15. Mr. Faraz Bandukda
16. Ms. Farzana Munaf
17. Mr. Ghulam Kasbati
18. Mr. Gul Ahmed Mayari
19. Engr. Gulzar Ahmed Memon
20. Ms. Halima Abdul Rauf
21. Mr. Ilyas Anis
22. Mr. Iqbal Adhi
23. Mr. Jawwad Shekha
24. Mr. Junaid Shekha
25. Advocate Khalid Latif
26. Mr. M. Ashraf Bawany
27. Mr. M. Iqbal Gaba
28. Mr. M. Rizwan Usman
29. Engr. M. Saleem Rangoonwala
30. Mr. M. Shoaib
31. Mr. M. Yaseen Bakali
32. Mr. Mehmood Parekh
33. Mr. Mohammad Ali Bhabha
34. Mr. Mohsin Adhi
35. Mr. Muhammad Amin Patel
36. Advocate Muhammad Fareed
37. Dr. Muhammad Khalid Bhambha
38. Mr. Muhammad Zubair
39. Mr. Mushtaq Madraswala
40. Mr. Mustafa Hanif Balagamwala
41. Engr. Pervez Abubaker
42. Ms. Rabia Saleem
43. Dr. Rasheed Vayani
44. Ms. Rehana Naz
45. Mr. Saad Jangda
46. Advocate Saleem Altaf
47. Mr. Shamshad Memon
48. Dr. Shoaib Mithani
49. Ms. Sobia Abdul Hameed
50. Ms. Sumera Muhammad
51. M. Rafiq Rangoonwala



Abdullah Balagamwala  
Honorary Secretary General

## List of Events held during the Term 2019-20

Sr. No	List of Events	Date	Penal list / Speakers
1	The Brain Architecture Game	November 07, 2019	Ms. Marvi Khan
2	Civil Litigation & Bank Embezzlement	November 09, 2019	Mr. Zia-ul-Haq Makhdoom Advocate Khaleeq Ahmed
3	Discussion on Evolving Role of Business Profile (A Panel Discussion)	November 26, 2019	In collaboration with KSBL
4	Ms. Excel (Basic to Intermediate)	December 28, 2019	Mr. Rahim Zulfiqar Ali
5	Anti-Money Laundering	February 22, 2020	Mr. Muhammad Asif Piryani
6	Save Kidneys Save Lives	March 01, 2020	Dr. Shoaib Mithani Dr. Murtaza Dhrolia
7	Understanding Zakaat	April 22, 2020	Mufti Owais Pasha Qarni Sahib
8	Kidney Care During Ramadan	April 26, 2020	Dr. Shoaib Mithani
9	Digital Transformation	May 03, 2020	Mr. Saad Jangda
10	Role of parents in the development of a child	May 10, 2020	Ms. Aseela Jaliawala
11	Impact of pandemic on education system	May 17, 2020	Mr. Nadeem Ghani
12	Getting started with Power BI - HR Analytics Dashboard	May 31, 2020	Mr. Rahim Zulfiqar Ali
13	Impact of COVID 19 on Economy and Business and Wayforward	June 08, 2020	Mr. Abdul Qadir Memon Mr. Asif Ismail Mr. Shoaib Ibrahim
14	Post Budget Seminar	June 19, 2020	Mr. Junaid Shekha Mr. Haider Patel Mr. Adnan Mufti
15	Global Marketing of Outsourcing	June 20, 2020	In collaboration with Mind Matters

16	Online Discussion on COVID Free working zones for Pakistani Companies	June 26, 2020	Prof. Dr. Rafiq Khanani
17	Delegating in the new normal - More success by doing less	July 18, 2020	Mr. Zeeshan Lakhpati
18	Online courses classes, Do's and Dont's	July 25, 2020	Mr. Moazzam Kamran
19	Learn Fest Digital 2020	August 10, 2020	In collaboration with TRG
20	MS Excel Fantastic 5 Series 1. Basic to Intermediate 2. Intermediate to Advanced Excel	August 15, 2020 August 22, 2020	Mr. Rahim Zulfiqar Ali

## **1. The Brain Architecture Game**

### **Held on 7th November 2019 at MPF Office**

An Interactive workshop on “The Brain Architecture Game” was held on Thursday. It was organized by our MC Member Ms. Rabia Saleem. It was conducted by Ms. Marvi Khan she has been graduated from Brain Story Certification by Alberta Family Wellness Initiative, A Certified Hypnotherapist, Neuro-linguistic Programming Practitioner, A Certified Master Trainer and Community Educator 3P Learning.

The Brain Architecture Game is a fun and engaging workshop for adults to get introduced to the science of early brain development and know about the powerful role of early life experiences. It was a paid program and very interactive and interesting workshop and great feedback were received by all participants.

At the end, as a token of appreciation and remembrance, a memento was presented to the trainer

After the program refreshment was served to the participants

## **2. A Seminar on Civil Litigation & Bank Embezzlement**

### **Held on 9th November 2019 at MPF Office**

Memon Professional Forum arranged a seminar on “Civil Litigation & Bank Embezzlement” held on Saturday. It was conducted by two speakers, one is Mr. Zia-Ul-Haq Makhdoom by profession he is a lawyer and a Former Deputy Attorney General of Pakistan and also a Former Vice President of SHCBA and the second one is Advocate Khaleel Ahmed, he is Advocate Supreme Court of Pakistan and Former Special Prosecutor NAB, both of them is excellent speakers.

People appreciated, the subject was too good and great feedback was received by all participants. At the end of program mementos were presented to the speakers and group photos were taken. At last refreshment was served to the participants.

## **3. Discussion on Evolving Role of Business Professionals**

### **Held on 29<sup>th</sup> November 2019 at KSBL**

An Interactive seminar on “Discussion on Evolving Role of Business Professionals” was held on Tuesday. It was a Panel Discussion between Senior Business Professionals with 5 following panelists and 1 moderator.

1. Mr. Haroon Qassim PharmEvo, Past President MPF
2. Mr. Irfan Amanullah Attock Cement
3. Mr. Rizwan Diwan Novatex Limited
4. Dr. Zeeshan Ahmed KSBL
5. Mr. Amir Jan Muhammad Signify Pakistan Limited
6. Mr. Junaid Shekha Novus Consulting, Past President MPF

## **4. Microsoft Excel - Basic to Intermediate**

**Held on 28th December 2019 at MPF Office**

An interactive workshop organized by Memon Professional Forum on Microsoft Excel (Basic to Intermediate) was held on Saturday. The trainer of this workshop was Mr. Rahim Zulfiqar Ali who is one of the youngest Certified Microsoft Trainer. Microsoft Excel 2010 / 2013 for beginners & intermediate Level is best suited for people who are relatively new to Excel. It was a full day workshop and was attended by the good number of participants, we also served the lunch to participants and the program was praised by the audience.

At the end of workshop memento was presented to the trainer as a token of remembrance and Hi tea were served to the participants.

## **5. Anti-Money Laundering Workshop**

**Held on 22th February 2020 at MPF Office**

A Workshop on “Anti-Money Laundering” was arranged by the MPF on Saturday. It was conducted by Mr. Muhammad Asif Piryani FCMA; he is working as Joint Director with the Security & Exchange Commission of Pakistan. He is a fellow member of Institute of Cost and Management Accountants of Pakistan & Institute of Forensic Experts of Pakistan. He also holds Master degree in Law with Specialization in Corporate Laws.

He explained about Money Laundering which is causing severe harm to Pakistan's economy. Pakistan was included in the 'Grey list' in June 2018, which has caused a detrimental impact on financial institutions, causing problems for overseas Pakistanis and investors. He briefed regarding Money Laundering and Terror Financing, FATF and APG, National risk assessment exercise and also said about why Pakistan is in grey list and how can we stop this.

The session was concluded with question and answer session. At the end of program vote of thanks was presented by the Hon. Secretary General Mr. Abdullah Balagamwala and memento was presented to speaker by Mr. Shoaib Ibrahim, after the program refreshment was served to the participants.

## **6. Save Kidneys, Save Lives**

**Held on 1st March 2020 at MPF Office**

An awareness session on “Save Kidneys, Save Lives” was held on Sunday. Which was conducted by Dr. Shoaib Mithani and Dr. Murtaza Dhrolia, Dr. Shoaib, by profession he is Consultant Urologist, Assistant Professor in Kidney Center, Karachi, and Laparoscopic Urologist, and Dr. Murtaza is an Associate Professor and Consultant Nephrologist, both of them explained the participants that how could they take care of their kidneys in this heat wave situation.

At the end of program mementos were presented to the speakers, and also the Hi-tea were served to the participants.

## **7. Understanding Zakat**

**Held on 22<sup>nd</sup> April 2020 at MPF Office**

An online session on “Understanding Zakat” was held on Wednesday. It was First Online session in the history of Memon Professional Forum. The speaker of this Seminar was Mufti Owais Pasha Qarni. He is the religious scholar who not only excels at the religious decree but is well versed with the philosophical and linguistics sphere of knowledge too.

A PHD (Continued) in Islamic Studies, he has over 9 years of teaching experience.

The topic was an enlightenment session that helped the listeners gathers knowledge regarding the basic pillar of Islam-Zakat. The detailed discussion was followed by a question answer session that helped clarify any ambiguity that existed.

## **8. Kidney Care during Ramadan**

**Held on 26<sup>th</sup> April 2020**

An online session on “Kidney Care during Ramadan” was conducted by Dr. Shoaib Mithani on Sunday; Dr. Shoaib is an Assistant Professor and Consultant Urologist in Kidney Center, Karachi. The session duration was 60 minutes. It was a very informative and indulging stream of information regarding care and precautionary measures to safeguard kidney as it is the most vulnerable organ of our body during the month of Ramadan. The session was followed by a good number of participants who appreciated this timely discourse. The detailed discussion was followed by a question answer session that helped clarify any ambiguity that existed.

## **9. Digital Transformation**

**Held on 03<sup>rd</sup> May, 2020**

Memon Professional Forum arranged another online session on “Digital Transformation” was held on Sunday. It was conducted by Mr. Saad Jangda the pioneer of E-Commerce in Pakistan, the founder of Pakistan’s first mega online store “Symbios.pk”, served millions of customers for more than a decade and sold the company successfully in 2019 to move on to the next big business ventures. He presented various issues regarding to Digital Transformation and E-Commerce like How COVID-19 is impacting the market, online shopping’s advantages and challenges, plan for successful outcome and strategic direction for the coming years, many people praised that the topic was very good and informative. At the end of discussion question and answer session was also held between speaker and participants.

## **10. Role of parents in the development of a child**

**Held on 10<sup>th</sup> May, 2020**

Memon Professional Forum has arranged an Online Session with Ms. Aseela Jaliawala on “The Role of Parents in the development of a child” it was held on Sunday. Ms. Aseela is a teacher by profession. The program was attended by the good number of participants, Ms. Assela has brief the following points to the audience

- Developmental phase of children
- What Positive roles parents could play
- Tips for effective parenting
- 

The program was too good and well efficient and it was very appreciated by the audience and detailed discussion was held by Q&A session

## **11. Impact of Pandemic on Education System**

**Held on 17<sup>th</sup> May, 2020**

An online session was organized by Memon Professional Forum on “Impact of Pandemic on Education System” held on Sunday. It was conducted by the Dean of Nixor College and Academia Civitas, discussing how parents should expect education in Pakistan during this pandemic and also discussed the following:

- Do foreign schools and universities have any ace up their sleeves?
- How should parents gear-up for challenges of stay-at-home schooling

The speaker attracted the attention of audience by his presentation; so many participants were appreciating that the topic was very good. The program was concluding with a question answer session that helped clarify any ambiguity existed.

## **12. Getting started with Power BI - HR Analytics**

### **Dashboard**

**Held on 31<sup>st</sup> May, 2020**

An another webinar arranged by the Memon Professional Forum on “Getting started with Power BI - HR Analytics Dashboard” was held on Sunday. it was conducted by Mr. Rahim Zulfiqar Ali. He is a master trainer for Microsoft Excel and runs his own training firm by the name of Excel Basement.

The session was followed by the huge number of participants and many people praised that the topic was too good and informative. It was such a successful program. At the end of session Mr. Mohsin Adhi thanked Mr. Rahim Zulfiqar for giving us his precious time.

## **13. Covid-19 Impact on Economy and Businesses**

**Held on 05<sup>th</sup> June 2020**

Another webinar was arranged by Memon Professional Forum on "Covid-19 Impact on Economy and Businesses and Way forward" it was held on Friday. This session was a panel discussion. These are the following panelist

- Mr. Abdul Qadir Memon, Patron of the Pakistan Tax Bar Association
- Mr. Asif Ismail, COO & Director of Premier Cables (Pvt) Ltd. and also the program
- Mr. Shoaib Ibrahim CEO of First Habib Modaraba.

The participants appreciated the efforts of MPF for arranging very informative sessions and detailed discussion was conveying by Questions Answers session between the panelists and audience.

## **14. Post Budget Seminar**

**Held on 19<sup>th</sup> June 2020**

Very significant changes were brought through 2019-20 Federal Budget in the taxation regime. Realizing this MPF arranged an online session to understand the significant features of the Budget.

Mr. Hyder Patel, Partner, EY Ford Rhodes gave a detailed presentation about salient features of the budget. This was followed by a very detailed Q&A session wherein tax expert Mr Adnan Mufti, Partner, Moore Shekha Mufti provided clarifications on many issues. The seminar was moderated by Mr. Junaid Shekha, Past President MPF and Principal consultant Novus Consulting who in his concluding remarks gave an overall picture of the economy and overall tax regime.

## **15. Global Market of Outsourcing – What is in it for Pakistan**

**Held on 20<sup>th</sup> June, 2020**

Another online session was arranged by Memon Professional Forum on "Global Market of Outsourcing" was held on Saturday, 20<sup>th</sup> June 2020. This was a panel discussion seminar which has 3 panelists and 1 moderator, namely:

1. Mr. Saad Jangda Founder - Symbios.pk & SYMITS
2. Ms. Laila Essa Co-Founder & Chief Copywriter - Creative Nigari
3. Mr. Ilyas Anis Co-Founder & Managing Partner - IMnS Associates
4. Mr. Mohsin Adhi Director - Alfa Adhi Securities

The program was well attended and the topic was great. The panelists captivated the audience with their discussion. The detailed discussion was followed by Q&A session



## **16. Covid Free Working Zones for Pakistani Companies**

**Held on 26<sup>th</sup> June, 2020**

Memon Professional Forum has arranged an Online Session on “COVID Free Working Zones For Pakistani Companies” that was held on Friday. It was conducted by Prof. Dr. Rafiq Khanani, he is a Pathologist Infection Control Society of Pakistan. He aware the peoples that how they can be stay safe from coronavirus, and what precautions they could apply in their working zones to protect themselves and others. At the end of the program floor was open for the participants for Q&A session.

## **17. Delegating in the New Normal – More Success by Doing Less**

**Held on 12<sup>th</sup> July, 2020**

An interactive online session was arranged by Memon Professional forum about “Delegating in the New Normal” that was conducted by Mr. Zeeshan Lakhpati, he helped to many business leaders globally to achieve more success, grow Business and develop their successors through Delegation Skills.

## **18. Online Courses/Classes, Do's and Don't's**

**Held on 25<sup>th</sup> JULY 2020**

Memon Professional has organized an online session on the topic “Online Courses/Classes Do's do and Dont's, the program was conducted by Mr. Moazzam Kamran he gave a detailed presentation on online courses and from which website participants can do online courses. At the end of the program positive feedback was received from the audience.

## **19. Learn Fest Digital 2020**

**Held on 10<sup>th</sup> August, 2020**

MPF Collaborated with Trainer Resource Group (TRG). This was the five days full day program on different topics and different speakers

## **20. MS Excel Fantastic 5 Series**

### **1. Basic to Intermediate**

**Held on 15<sup>th</sup> August, 2020**

Master Trainer Mr. Rahim Zulfiqar conducted workshop that was aimed to teach basic to intermediate level MS Excel Skills. Microsoft Excel 2010 / 2013 for beginners & intermediate Level is best suited for people who are relatively new to Excel

The workshop incorporated a very practical, hands on approach to learning Excel 2010 / 2013 through some practical exercises.

Rahim is one of the youngest certified Microsoft Trainer and he made sure that every participant got individual attention and clear idea of the basics of MS Excel. It was very encouraging to see many female participants attending the workshop.

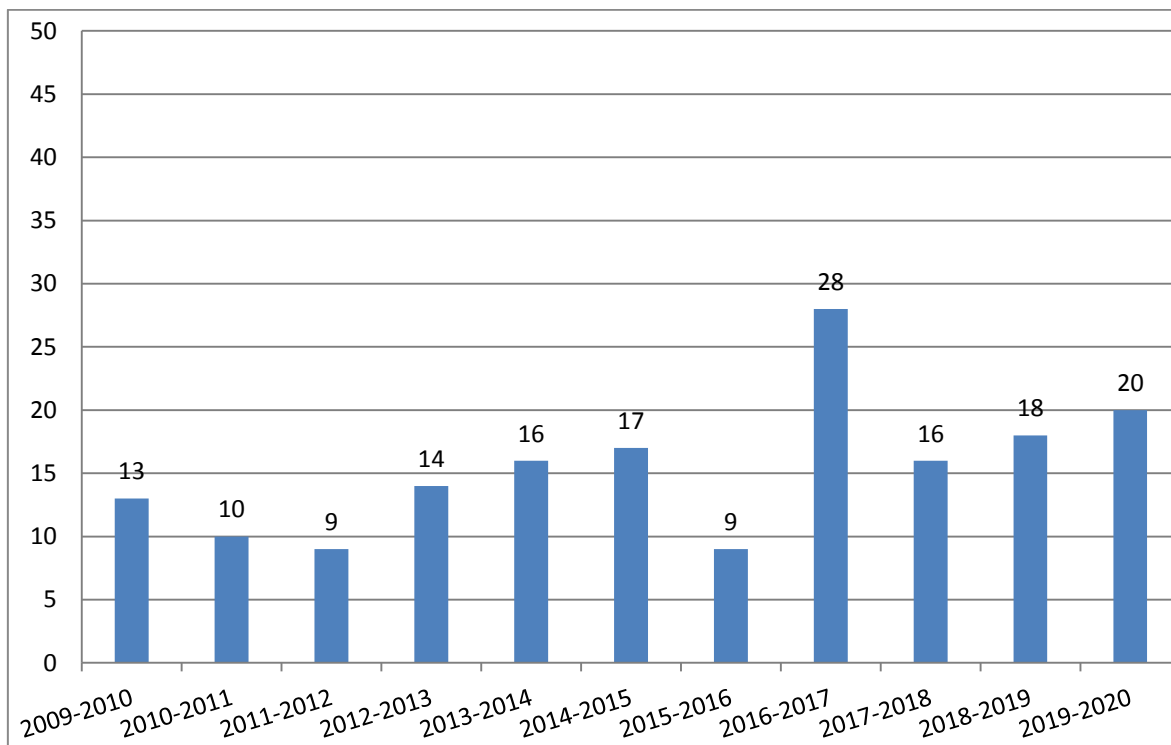
## **20. MS Excel Fantastic 5 Series**

### **2. Intermediate to Advanced Excel**

**Held on 22<sup>nd</sup> August, 2020**

This event was focused on to teaching the advanced version of MS Excel to people who had the intermediate skill level of MS Excel. Starting off with registrations this workshop started with a quick recap of the previous program followed by some theory and then practical examples. The workshop was conducted by Mr. Rahim Zulfiqar Ali of Excel Basement.

## PROGRAM CHART FROM 2009 TO 2020

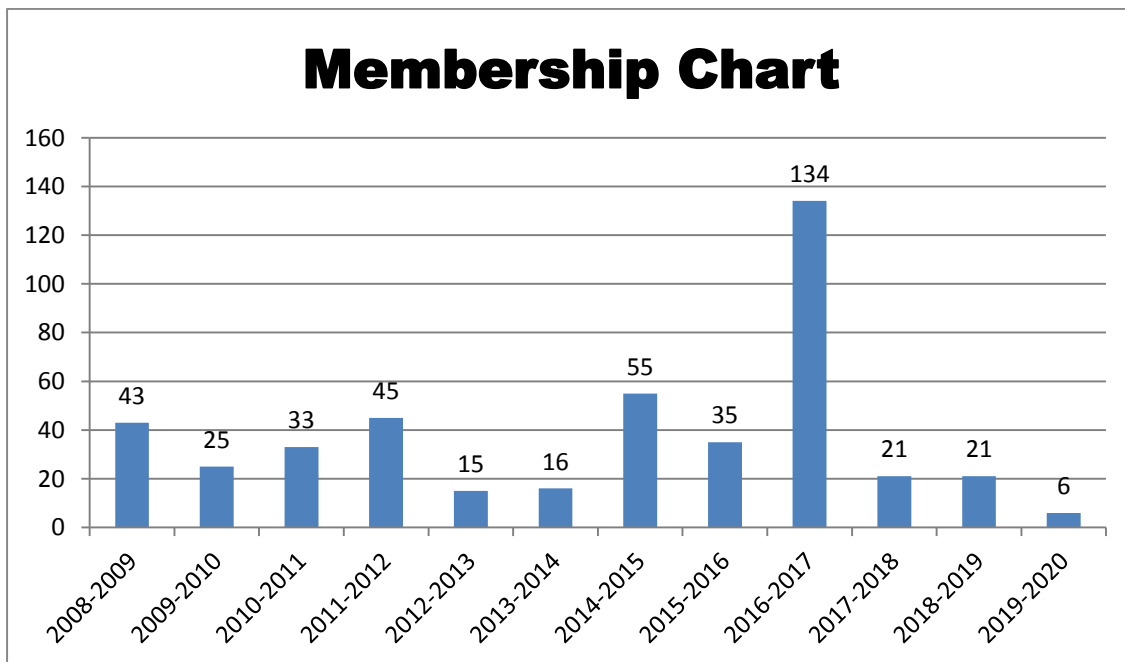
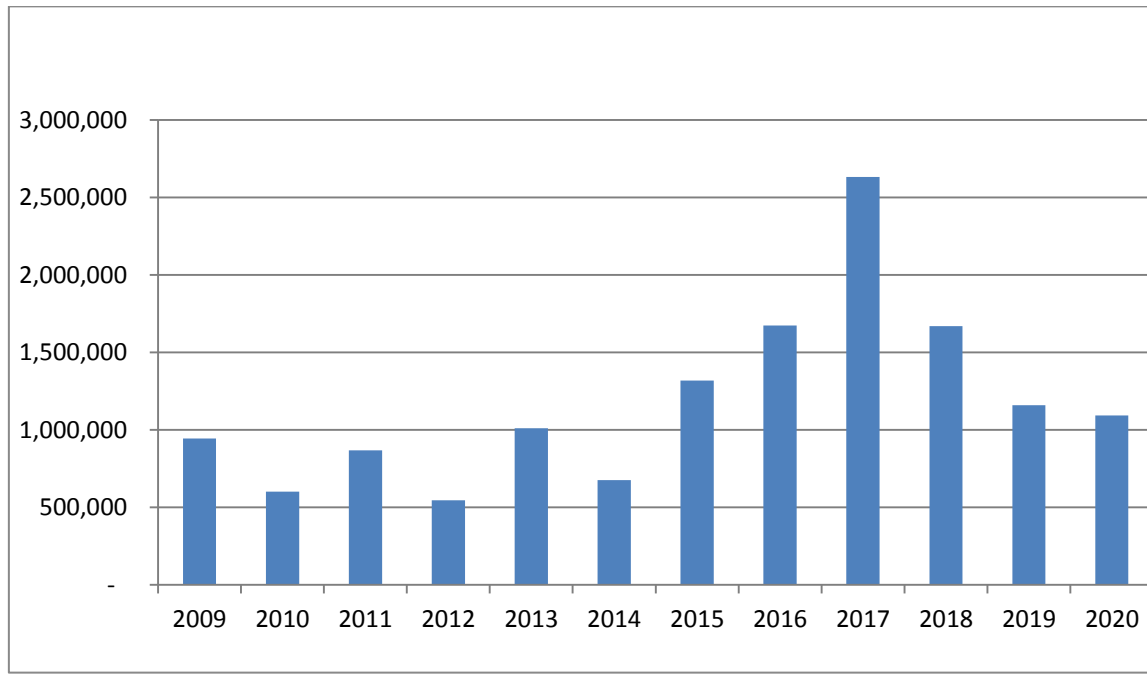


## Notebook 2020

Keeping the tradition of MPF alive, this year also, Notebook 2020 project was completed successfully by the Notebook Committee under the convener-ship of Mr. Mustafa Hanif Balagamwala. Distribution of the Notebook started from January 2020 and all the members received it accordingly. The Notebook 2020 was also dispatched to all our sponsors.

S. No:	Categories	Sponsorship Amount (Rs.)	Number of Sponsors
1	Gold Sponsor	200,000	4
2	Silver Sponsor	125,000	1
3	Bronze Sponsor	75,000	8
4	Color Page	25,000	26
5	Black and White	15,000	8
<b>Total Number of sponsors</b>			<b>47</b>

## Diary Surplus in PKR (Rupees) from 2009 to 2020



## **New Members Inducted during the Term 2019-20**

<b>Sr. No</b>	<b>Members Name</b>	<b>Qualification</b>
1.	Ms. Aimen Asif	MBA
2.	Mr. Altamash Razzak Dhamia	MBA
3.	Mr. Farhan Shahid Qazi	ACCA
4.	Mr. Muhammad Fareed Jumani	MBA
5.	Mr. Rizwan Muhammad Hanif	CPAA (UK)
6.	Mr. Shehzad Sattar Dhedhi	CA